

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, September 17, 2016 at 10:30am, at the International Education Center, 277 12<sup>th</sup> Ave. N, Room #126, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Ms. Marian Aden, Community Representative Mr. Abdisamad Ibrahim, Teacher Representative Ms. Shannon Pepper, Teacher Representative Wesam Shaker, and Treasurer Mr. Faysal Ali.

**ABSENT:** Teacher Representative Ibrahim Aden and Community Representative Abdirizak Hassan

**EX-OFFICIO MEMBERS PRESENT:** Ex-Officio Member Mr. Abdirashid Warsame

**ALSO PRESENT:** Ms. Justie Vavra, Ms. Kelli Smith and Accountant Mr. Abdulkadir Salah

**1.0 Call to Order**

Chair opened the meeting at 10:34 am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

**2.0 Open Agenda**

Chair acknowledged the Open Meeting.

**3.0 Approve Agenda** Mr. Faysal motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

**4.0 Minutes from the Previous Meetings**

**4.1 Minutes from the Previous Meetings of June 4, 2016**

Mr. Faysal motioned for the Board Meeting Minutes of June 4, 2016 to be approved. The motion was seconded, and the motion carried.

**4.2 Minutes from the Previous Meeting of August 8, 2016**

Ms. Shannon motioned for the Board Meeting Minutes of August 8, 2016 to be approved. The motion was seconded, and the motion carried.

**5.0 Business Arising from the Minutes of June 4, 2016 and August 8, 2016**

No Business Arising from the Minutes of June 4, 2016 and August 8, 2016

**6.0 Treasurer's Report**

**6.1 July 2015-August 2016 YTD Report**

Mr. Abdulkadir presented the July- August 2016 YTD Report.

The Board discussed the deficit in the current budget, concluding the need to be aware of spending and watch the budget closely and acknowledging the need to make a plan for the future. The board brainstormed different ways to cut spending and increase student enrollment, agreeing to continue discussing this topic at future meetings.

Ms. Shannon motioned for the July- August 2016 YTD report to be received. The motion was seconded, and the motion carried.

**7.0 Authorizer's Report**

Item Tabled

## **8.0 Director's Report**

Mr. Abdirashid and Ms. Kelli reported:

1. Current enrollment is at approx. 585 but we are still a week away from the 15 day drop which is on Thurs. 9/22. It doesn't appear that we will have many drops on that day and we have been filling spots quickly once we receive confirmation from the parent or a records request from another school.
2. TIES elected to take off Tuesday, September 13th, 2016 as part of their observed holidays this year – we ask the board to adjust the calendar from 176 student contact days to 175 student contact days. We are still well above the required student contact days for the state of MN.
3. We raised KDG class sizes back to 25 students this year from our one year trial of 22 students. We did not see an academic impact and it makes the most sense financially to recoup that money (approx. \$150,000) from class size.
4. On Friday, Aug. 5th, 2016 we held our second annual Kindergarten Orientation for both students and parents. Parents attended 1 session on various aspects of school life such as the health office and immunization information, A video documenting a “Day in the Life of a Kindergartener”, Main Office protocol, transportation and attendance, Behavior, and a social time to talk more about curriculum. Students went to different stations to participate in different activities including story time, outside game time, fine and gross motor skills in the classroom, and coloring/drawing or writing time. Students received a pencil box complete with school supplies they will need at home for Kindergarten homework this year as well as booklet of activities to get them practicing letters, numbers and sight words. We had approximately 75 of the 125 students and parents attend. Students and parents ended the morning with a bus ride around the neighborhood.
5. We had an amazing two weeks of workshops with a strong focus on the school Positive Behavior Supports program. We created the new “Camel Code”: Be safe, Be Responsible, Be Respectful and created school-wide expectations for school zones under those headings. We had OSHA Training, Orientation where we reviewed the handbooks and school policies and procedures and scheduling packet as well as Emergency Procedures, and reading program training. We also held a Fall Data Retreat reviewing school and grade level data from last year and looking at current class incoming data as well as individual student needs.
6. Our Back to School week culminated with the first annual TIES FAMILY PICNIC held at Boom Island Park on Thursday, August 25, 2016. Staff members and their families played lawn games, visited and enjoyed a catered dinner.
7. We held our annual Open House on Monday, August 29, 2016 from 8-3pm and were well attended in every class!
8. TIES saw an increase in reading scores on the MCA of 7.0% last school year & a 0.2% increase in MCA math scores! We are confident that our new math curriculum, in-depth training of the program, our instructional work throughout the school year and continuous progress monitoring will yield increased math scores measured by this spring's MCA math test. We have continued to make adjustments to our reading program to continue our growth in reading and have decided to stay with our current program, Success For All for this school year based on our reading growth data.
9. As a result of our test scores this year our MMR percentage numbers were down but our FR percentage number were up. Due to the new federal law ESSA MN will not

designate new labels for schools this year resulting in TIES remaining in the “no label” category this year as well.

10. In addition to MCA data, TIES is working on MAP baseline data from last spring for returning students and assessing new students to the building. All students are taking DOLCH high-frequency word tests as well as DIBELS Oral Reading Fluency assessments for baseline data used on the Read Well by 3<sup>rd</sup> Grade Report in the Spring. TIES has added back FALL MAP testing which is currently taking place to give us a solid starting point for interventions this year with the new alignment to MN standards from NWEA.
11. Kindergarten has adopted the FAST assessment for Kindergarten readiness which will be given over the next couple of weeks.
12. TIES has also adopted the DESSA Social Emotional Screener to comply with PUC requirements in that area. This screener will be given in October for all students this year.
13. TIES held its first fire drill on Thurs. Sept. 8, 2016.

Mr. Abdisamad motioned for Directors Report to be approved. The motion was seconded, and the motion carried.

## 9.0 Other Reports, Discussion, and Action Items

### 9.1 Contract Goals Review

#### Academic and Non-Academic Goals

Mr. Abdirashid and Ms. Kelli presented the following 2 Academic Goals and 2 Non-Academic Goals:

1. TIES students, meeting the State October 1 enrollment requirement, will increase math proficiency an average of 1% each year as measured by the state MN Comprehensive Assessment series, using annual MCA data as the baseline, by the end of this contract term, June 30, 2019.\*

2014-2015	Did Not Meet Goal	Decrease of 5.6%
2015-2016	Did Not Meet Goal	Increase of 0.2%
2016-2017		
2017-2018		
2018-2019		

2. TIES students, meeting the State October 1 enrollment requirement, will increase reading proficiency an average of 1% each year as measured by the state MN Comprehensive Assessment series, using annual MCA data as the baseline, by the end of this contract term, June 30, 2019.\*

2014-2015	Met Goal	Increase of 4.8%
2015-2016	Met Goal	Increase of 7.0%
2016-2017		
2017-2018		
2018-2019		

The non-academic goals that the school expects to achieve and the means by which achievement of each goal is determined are:

3. TIES will have a minimum of 75% parent participation annually in school parent-teacher conferences as measured by conference record sheets collected by the office by the end of this contract term, June 30, 2020.

2014-2015	Met Goal	
2015-2016	Met Goal	88.7%
2016-2017		
2017-2018		
2018-2019		

4. TIES will dedicate a minimum of 10 days per school calendar year for high-quality professional development sessions for all licensed staff in the areas including but not limited to classroom management, reading, standards, curriculum alignment, data, and mental health and technology as measured by agendas and coordinating school calendars.

2014-2015	Met Goal	12 Days of PD for All Staff
2015-2016	Met Goal	16.5 Days
2016-2017		
2017-2018		
2018-2019		

Mr. Faysal motioned for the academic goals to be approved. The motion was seconded, and the motion carried.

### **11.0 Adjournment**

Mr. Faysal motioned for the meeting to adjourn, noting the time at 11:20am. The motion was seconded, and the motion carried.