

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, November 9, 2013 at 10:30am, at the International Education Center, 277 12<sup>th</sup> Ave. N, Room #120, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Mr. Abdikarim Mohamed, Treasurer Mr. Faysal Ali, Secretary Ms. Julia Monke, Teacher Representative Ms. Marian Aden, Community Representative Mr. Abdisamad Ibrahim, Teacher Representative Ms. Wesam Shaker, Teacher Representative Mr. Ibrahim Aden and Teacher Representative Ms. Christel Watson

**ABSENT:** None

**EX-OFFICIO MEMBERS PRESENT:** Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lilquist

**ALSO PRESENT:** Mr. Mohamed Egeh, Mr. Abdullah Mohamed and Ms. Ellie Langlas

**1.0 Welcome**

Chair opened the meeting at 10:34am and acknowledged a quorum was present.

**2.0 Approve Agenda**

Mr. Faysal motioned for the Agenda to be approved with the addition of Board Members Conflict of Interest for current Lease Aid Renewal Application under Action Items. The motion was seconded, and the motion carried.

**3.0 Minutes from the previous regular Board Meeting held on October 5, 2013.**

Ms. Christel motioned for the Board Meeting Minutes from October 5, 2013 to be approved. The motion was seconded, and the motion carried.

**4.0 Treasurer's Report**

**4.1 July 2013 to October 2013**

Mr. Egeh presented the July 1-October 21, 2013 YTD report with a 33% benchmark for revenue and expenditures. Actual revenue and expenditures were 31%. The budget is based on ADM of 585 with actual enrollment at 604.

Ms. Christel motioned to accept the July-October YTD budget as presented. The motion was seconded, and the motion carried.

**5.0 New Business:**

**5.1 Authorizer's Report**

Mr. George Lilquist, Concordia University Authorizer Representative Reported:

- a. Concordia interviews will be held at the school, during the week of November 18-21, 2013.
- b. Board Officers meeting will be held at the school, on Monday, November 18, 2013 from 6:30-8:00pm. Board Officers present will be Mr Faysal, Ms. Julia, Chair Mr. Abdikarim, and Ms. Marian.

## **5.2 Director's Report**

Dr. Randal Reported:

- a. Lease renewal process for current TIES/MIMS building.
- b. Contract renewal process with Concordia for current TIES/MIMS and potential expansion site would be tied together.
  - i. Ms. Marian motioned to stop the expansion of a second site. The motioned was second, and the motioned carried.

## **6.0 Discussion**

### **6.1 Board Goals**

- a. Ms. Julia reviewed the updated School Board Goals.
- b. The Board will research information to create an Advisory Committee, as recommended for charter schools.
- c. Ms. Julia will prepare updated documents for the Board Handbook for the December meeting.

### **6.2 Policies**

- a. Policies 522 and 410 were discussed.
- b. Policies 807 and 521 were read for first reading.
- c. Policy 506 was reviewed for revisions.

## **7.0 Action Items**

### **7.1 Nomination of Board Clerk**

Mr. Abdikarim motioned to appoint Ms. Ellie Langlas as Board Clerk. The motion was seconded, and the motion carried.

### **7.2 Approve Long- Term Teaching Sub Contract**

Mr. Faysal motioned to approve the long-term teaching sub contract as presented. The motion was seconded, and the motion carried.

### **7.3 Approve updated group health insurance plan Section 125 to comply with IRS Requirements**

Mr. Faysal motioned to approve the updated group health insurance plan Section 125 to comply with IRS requirements. The motion was seconded, and the motion carried.

#### **7.4 Policies**

- a. Policy 522: Policy 522 was tabled until the December meeting when revisions are made.
- b. Policy 410: Mr. Ibrahim motioned to approve Policy 410 for Annual Review. The motion was seconded, and the motion carried.
- c. Policy 807: Ms. Christel motioned to approve Policy 807 for Second Reading for the December meeting. The motion was seconded, and the motion carried.
- d. Policy 521: Ms. Christel motioned to approve Policy 521 for Second Reading for the December meeting. The motion was seconded, and the motion carried.
- e. Policy 506: Mr. Faysal motioned to approve the revised Policy 506. The motion was seconded, and the motion carried.

#### **7.5 Conflict of Interest in Lease Aid Renewal Application**

Mr. Randal distributed documents releasing board members of conflict of interest for our current Lease Aid renewal application process.

#### **8.0 Old Business**

No old business at this time.

#### **9.0 Adjournment**

Ms. Christel motioned to adjourn the meeting at 12:18 pm. The motion was seconded, the motion carried.