

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, October 13, 2012 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Abdikarim Mohamed, Treasurer Mr. Abdirashid Warsame, Teacher Representative Member Mr. Ibrahim Aden, Community Representative Member Mr. Abdisamad Ibrahim, Teacher Representative Member Ms. Marian Aden, Community Representative Member Mr. Osman Mohamed

ABSENT: Teacher Representative Member Ms. Wasam Shaker, Authorizer Mr. Tom Henderlite.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School, and Authorizer Representative Mr. George Lillquist.

ALSO PRESENT: Ms. Patti Kronk, Mr. Mohamed Egeh, Mr. Abdirizak Hassan, Mr. Ali Muse, Ms. Julia Monke and Authorizer Representative Mr. Charlie Opp.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:37am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting. The Chair also acknowledged Open Meeting.

2.0 Approve Agenda

Mr. Ibrahim Aden motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

3.0 Minutes from the previous regular Board Meeting held on September 8, 2012.

Mr. Abdirashid motioned for the Board Meeting Minutes from September 8, 2012 to be approved with the addition of; 5.1 Authorizer's Report - include f. Mr. George introduced Concordia University's desire to meet with staff from all sponsored schools. After more discussion with Dr. Randall, Mr. George and Mr. Randall decided these meetings would not take place unless the need arises. Mr. George and Dr. Randall to further discuss the situation and to come up with a solution that will meet the needs of both Concordia University and TIES.

The motion was seconded to endorse the meeting minutes of September 8, 2012 and the motion carried.

4.0 Treasurer's Report (10 min).

- a. **July, 2011-September, 2012** (Distributed)

The Chair welcomed Mr. Mohamed Egeh and Mr. Abdirizak Hassan to present the July-September, 2012 YTD Budget.

Mr. Mohamed reviewed each line item in detail, further noted the benchmark of 25% for projected revenue and expenditure. Total Revenue received was 22% and Expenditure was 29%. The Revenue received was 3% less than projected. Mr. Mohamed noted that the Fund Balance is 42% while tracking at 25%. This is 3% less than the projected budget. The year-to-date expenditures are \$1,614,135 while tracking at 25% which isn't below projected amount. Budget based on 570 ADM, actual ADM is 598.

Ms. Marian motioned that the Treasurer's Report for July-September, 2012 YTD be approved. The motion was seconded, and the motion carried.

5.0 New Business:

5.1 Authorizer's Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. All Board Members' contact information to be placed on the website.
- b. After lengthy discussions, there will be no formal meetings with staff. Mr. George and Dr. Randal to meet if the need does arise.
- c. The Supplemental Affidavit for the school expansion to the Southside of Burnsville is being reviewed. Board Members to be interviewed regarding the expansion (Board Members gave unanimous full support for the expansion school). Concordia University will seek public comment via placing an ad in local newspapers. Reviewing Manual Operations for familiarization and editing purposes.
- d. Mr. Charlie noted the four areas of concern within the affidavit; 1. The need for expansion/projected enrollment (i.e. shifting demographics, what to do if enrollment exceeds projection, how will enrollment be handled). 2. Performance. 3. Finances (risk analysis, enrollment too high or too low, what will happen? Lease issues, etc.). 4. Management capacity (who will oversee both schools, etc?) Mr. Charlie requested that all grant money for the school expansion be discussed with Board Members. Mr. Charlie asked Dr. Randal to provide an excerpt regarding how well the school year is going thus far, as this should be included in the school expansion affidavit.
- e. Mr. George would like to see more detailed specifics, also suggesting the release of the name of the Realtor.
- f. Tuesday, October 16, 2012 Concordia University Advisory Council to review the supplemental affidavit. After review, a letter of approval or decline will be sent.

5.2 Director's Report

Dr. Randall Reported:

- a. Stated TIES is progressing better than any of the previous years. Data driven information is excelling. Behavior with students is much improved and learning targets are set up for each student.

- b. Very low employee turnover this year. Discussed the extensive interview process regarding thorough training and continuous improvement.
- c. TIES is following MCA's continuous changes regarding testing.

Mr. Abdisamad Ibrahim spoke intensely about the improvements seen thus far this year; transportation is going well, teachers are doing a great job, and students are taking initiative to learn.

The Chair motioned that the Director's Report be received. The motion was seconded, and the motion carried.

6.0 Discussion/Action Items

a. Nominate Board Members

Mr. Abdikarim appointed Ms. Julia Monke as a Teacher Representative Member to the Board. Ms. Julia accepted the appointment. Ms. Julia to attend Board Training January 15th and 16th, 2013 (provided by MSBA).

b. Nominate Board Positions

Mr. Abdikarim nominated Ms. Marin to the open Board Secretary position; Ms. Marian will consider the position and give Mr. Abdikarim an answer as soon as possible. Tabled until the next Board Meeting.

c. Policy 691 "Inclusive Education Program"

Policy 691 to be re-visited every three (3) years. Corrections to be made to Policy 691 – Specifications #2 If the school curriculum committee does include women, persons of color, or handicapped persons, the school will not seek consultants in the areas needed to aid the committee. #5 Based on recommendations of the curriculum committee, the administration will provide for in-service training in order to meet the curriculum goals.

Mr. Abdirashid motioned to adopt Policy 691 "Inclusive Education Program" with corrections. The motion was seconded, and the motion carried.

7.0 Old Business

No Old Business at this time.

8.0 Adjournment

The Chair thanked all Board Members, Accountant and Concordia for participation in Board Meetings.

Mr. Osman moved a motion to adjourn the meeting at 12:04pm. The motion was seconded, the motion carried.