

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, September 8, 2012 at 10:30am, at the International Education Center, 277 12<sup>th</sup> Ave. N, Room #120, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Mr. Abdikarim Mohamed, Treasurer Mr. Abdirashid Warsame, Teacher Representative Member Mr. Ibrahim Aden, Teacher Representative Member Ms. Wasam Shaker, Community Representative Member Mr. Abdisamad Ibrahim.

**ABSENT:** Teacher Representative Member Ms. Marian Aden, Community Representative Member Mr. Osman Mohamed.

**EX-OFFICIO MEMBERS PRESENT:** Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School, Authorizer Representative Mr. Tom Henderlite and Authorizer Representative Mr. George Lillquist.

**ALSO PRESENT:** Ms. Patti Kronk, Mr. Mohamed Egeh, Mr. Warsame Shirwa and Mr. Ali Muse.

### **1.0 Welcome and Member Contact Detail Confirmation**

Chair opened the meeting at 10:32am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting. The Chair also acknowledged Open Meeting.

### **2.0 Approve Agenda**

Mr. Ibrahim Aden motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

### **3.0 Minutes from the previous regular Board Meeting held on June 9, 2012.**

Mr. Abdirashid motioned for the Board Meeting Minutes from June 9, 2012 to be approved. The motion was seconded to endorse the meeting minutes of June 9, 2012 and the motion carried.

### **4.0 Treasurer's Report (10 min).**

#### **a. July, 2011-August, 2012 (Distributed)**

The Chair welcomed Mr. Abdirizak Hassan and Mr. Mohamed Egeh to present the July-August, 2012 YTD Budget.

Mr. Abdirizak reviewed each line item in detail, further noted the benchmark of 17% for projected revenue and expenditure. Total Revenue received was 8% and Expenditure was 16%. The Revenue received was 9% less than projected. Mr. Abdirizak noted that the Fund Balance is 42% while tracking at 17%. This is 9% less than the projected budget. The year-to-date expenditures are \$146,163 while tracking at 16% which is 1% below projected amount. Budget based on 570 ADM, actual ADM is 590.

Mr. Abdirashid motioned that the Treasurer's Report for July-August, 2012 YTD be approved. The motion was seconded, and the motion carried.

## **5.0 New Business:**

### **5.1 Authorizer's Report**

Mr. George, Concordia University Authorizer Representative Reported:

- a. Glad to be back, referred to TIES as a "Star Program", and Concordia appreciates being here.
- b. Reviewing Manual Operations for familiarization and editing purposes.
- c. Discussed the sponsorship of Leadership Prep Academy.
- d. Mr. Tom requested a copy of the Board Roaster, and that this is present at Board Meetings.
- e. Mr. Tom suggested our Annual Board Meeting be held prior to June, in order to have the Board approve candidates prior to the beginning of the new year.
- f. Mr. George introduced Concordia University's desire to meet with staff from all sponsored schools. After some disagreement, Mr. George and Dr. Randall met to discuss a solution to meet the needs of both Concordia University and TIES.

### **5.2 Director's Report**

Dr. Randall Reported:

- a. Discussed the application process for the expansion of TIES. Surveys from parents discussed with Southside Community. Surveys included with the application, following MDE guidelines. Mr. Charlie Opp providing assistance as needed. Three year projections being compiled.
- b. Currently, no existing schools available for expansion school (this option would be less expensive than remodeling a building to fit the schools needs).
- c. Application for school expansion timetable; TIES to complete by end of September, Concordia to approve by end of November, MDE to approve by December.
- d. The first week of school went extremely well, as did the transportation.

The Chair motioned that the Director's Report be received. The motion was seconded, and the motion carried.

## **6.0 Discussion/Action Items**

### **a. Nominate Board Positions**

Mr. Abdirashid nominated Mr. Abdikarim to remain as Board Chair. The motion was seconded, and the motion carried.

Mr. Abdikarim nominated Mr. Ibrahim to the open Board Secretary position; Mr. Ibrahim is unable to fill the Board Secretary position. Tabled until the next Board Meeting.

Mr. Abdirashid nominated himself to remain as Board Treasurer. The motion was seconded, and the motion carried.

**b. Approve Annual Report**

Dr. Randal presented the Annual Report, stating guidelines for MDE were adhered to, also noting required goals for Concordia were included. The area's discussed were; 4.0 Teaching Faculty Information – 4.2 Narrative, 5.0 Support Faculty Information – 5.2 Narrative, 6.0 School Admissions and Enrollment – 6.3 Student Demographics, 7.0 Academic Programs – 7.1 Curriculum Overview and 7.3 2011-2012 Goals. Copies of Annual Report were distributed.

Mr. Tom would like to see definitions of Phase I, II and III in Appendix B: School Board Goals page 33. Also update Mr. Osman Mohamed's training, including where and when he had the training.

The Chair motioned that the Annual Report be approved with the following changes; define what Phase I, II and III are regarding Board Training, update Mr. Osman Mohamed's training, noting where and when the training took place. The motion was seconded, the motion carried.

**c. Approve Staff Member Resignation**

The School Secretary has resigned, as she is leaving to pursue other opportunities out of the country.

Mr. Abdirashid motioned to approve the resignation. The motion was seconded, and the motion carried.

**d. Approve Board Member Resignation**

Ms. Christena Ulvin has submitted a letter of resignation for her position on the Board, as she will be continuing her education.

Mr. Ibrahim motioned to approve the resignation. The motion was seconded, and the motion carried.

## **7.0 Old Business**

No Old Business at this time.

## **8.0 Adjournment**

The Chair thanked all Board Members, Accountant and Concordia for participation in Board Meetings.

Mr. Abdirashid moved a motion to adjourn the meeting at 12:43pm. The motion was seconded, the motion carried.