

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, May 18, 2013 at 10:30am, at the  
International Education Center, 277 12<sup>th</sup> Ave. N, Room #120, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Mr. Abdikarim Mohamed, Secretary Ms. Julia Monke, Teacher Representative Ms. Marian Aden, Teacher Representative Ms. Wesam Shaker, and Community Representative Mr. Abdisamad Ibrahim

**ABSENT:** Treasurer Mr. Osman Mohamed, Teacher Representative Mr. Ibrahim Aden, and Teacher Representative Ms. Christel Watson

**EX-OFFICIO MEMBERS PRESENT:** Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lilquist

**ALSO PRESENT:** Mr. Abdirashid Warsame, Mr. Ali Muse, Mr. Abdirizak Hassan and Mr. Faysal Ali

**1.0 Welcome**

Chair opened the meeting at 10:41am and acknowledged a quorum was present.

**2.0 Approve Agenda**

Ms. Julia motioned for the Agenda to be approved with the following corrections:

1. Table policy 410
2. Add Action Item 7d Annual Meeting
3. Add Action Item 7e Policies

The motion was seconded, and the motion carried.

**3.0 Minutes from the previous regular Board Meeting held on April 13, 2013.**

Mr. George corrected Section 5.1b. In order for the Annual Meeting to be legal, 10% of eligible voters must be present. Therefore, the statement, “or 50 people, whichever is least” is incorrect and will be removed.

Ms. Abdisamad motioned for the Board Meeting Minutes from April 13, 2013 to be approved with the previous correction. The motion was seconded, and the motion carried.

**4.0 Treasurer’s Report**

**4.1 July, 2012-March, 2013**

The Chair welcomed Mr. Abdirizak Hassan to present the July-April, 2013 YTD Budget.

Mr. Abdirizak reviewed the report in detail and noted the benchmark of 83% for projected revenue and expenditure. Total Revenue received is \$4,872,140 while tracking at 72%. Revenue received is 11% below projection. The year-to-date Expenditures are

\$5,306,737. Tracking at 79%, expenditures are 4% below projected amount. Budget based on 585 ADM, actual DM is 609.

Ms. Marian motioned that the Treasurer's Report for July-April, 2013 YTD be approved. The motion was seconded, and the motion carried.

## **5.0 New Business:**

### **5.1 Authorizer's Report**

Mr. George Lillquist, Concordia University Authorizer Representative Reported:

- a. Higher Ground was approved for expansion and will be opening in Bloomington this fall. This may affect TIES's future expansion plans.
- b. Most school boards have a policy about expelling board members after multiple absences. Mr. George asked what follow-up takes place with absent board members. He also stressed the inconvenience caused when members are absent, especially in cases when quorum is not met. Mr. Abdikarim told the board that members either inform him of their absence in advance, or he contacts them after the meeting.
- c. Concordia has an extensive list of safety items that need to be addressed. The board will review the safety items at a fall meeting.

### **5.2 Director's Report**

Dr. Randal Reported:

- a. During the MCA Math assessment, the online system broke down and there is concern that scores were affected. Results will be available in August.
- b. NWEA assessments begin May 20<sup>th</sup>. These assessments are used to predict MCA test results.
- c. Summer School will take place June 17-July 11, 2013. Invitations will be sent to students based on need first.
- d. Contracts will be distributed beginning Monday, May 20, 2013.
- e. Three staff resignations have been received for board action: 2 teachers and 1 EA.

## **6.0 Discussion**

### **6.1 Annual Meeting**

- a. There are three (3) open Teacher positions with three (3) candidates running.
- b. There are two (2) open Community Member/Parent positions with three (3) candidates running.
- c. Ballots and fliers will be mailed the week of May 20, 2013.

Mr. Abdisamad motioned to approve the nominations. The motion was seconded, and the motion carried.

### **6.2 Policy**

- a. 534-Age of Entrance Policy was reviewed.
- b. 410-Family and Medical Leave Policy was tabled.

- c. 506-Student Discipline and Notice of Suspension was discussed. The policy needs to be revised to include an alternate education plan in the case of an expulsion. Ms. Marian will review the MIMS policy and update Policy 506 accordingly.
- d. 501-School Weapons Policy was reviewed.

Ms. Marian motioned to move 534 to a final reading. The motion was seconded, and the motion carried.

Ms. Julia motioned to move 506 to a second reading with revision of an alternative education plan. The motion was seconded, and the motion carried.

Ms. Marian motioned to revise policy 501. The motion was seconded, and the motion carried.

Mr. George, upon reviewing policy 501, page 4, stated concern regarding Section V.C. Administrative Discretion. He suggested the policy be edited to include administrative discretion in weapons cases except when the weapon is a gun. In the case of a gun, expulsion should be automatic to comply with state and federal law.

Ms. Marian motioned to reconsider policy 501 for final reading at the next meeting with Section V.C. revised to include a gun exception. The motion was seconded, and the motion carried.

## **7.0 Action Items**

### **7.1 Board Member Nomination**

Mr. Abdikarim nominated Faysal Ali to fill the open Community Member position. Mr. Ali accepted the nomination. Mr. Ali will run for election at the Annual Meeting.

### **7.2 Staff Member Resignations**

Two (2) Teachers will resign at the end of the school year and one (1) EA will resign.

Ms. Julia motioned to approve the two (2) teacher resignations and one (1) EA resignation. The motion was seconded and the motion carried.

### **7.3 Summary of April's Closed Board Meeting**

Ms Julia read the following summary of April's Closed Board Meeting:

“During the closed meeting to review Mr. Randal's performance, the “Evaluation of School Director” document was used to rate 6 separate areas on a 10-point scale. After individuals scored Mr. Randal, the scores were collected and averaged. Mr. Randal's average score was 58.2/60, or 97%.

Mr. Abdikarim congratulated Mr. Randal on his high rating. On behalf of the board, Mr. Abdikarim thanked Mr. Randal for a job well done.”

Mr. George told the board that it is lucky to have someone as knowledgeable as Dr. Randal.

**8.0 Old Business**

No old business at this time.

**9.0 Adjournment**

Ms. Marian motioned to adjourn the meeting at 11:40am. The motion was seconded, the motion carried.