

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, March 8, 2014 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Abdikarim Mohamed, Secretary Ms. Julia Monke, Teacher Representative Ms. Marian Aden, Community Representative Mr. Abdisamad Ibrahim, Teacher Representative Ms. Christel Watson, and Community Member Mr. Abdulkadir Salah

ABSENT: Treasurer Mr. Faysal Ali, Teacher Representative Ms. Wesam Shaker, and Teacher Representative Mr. Ibrahim Aden

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School, Authorizer Representative Mr. Charles Opp, and Authorizer Representative Mr. George Lilquist

1.0 Welcome

Chair opened the meeting at 10:36am and acknowledged a quorum was present.

2.0 Approve Agenda

Ms. Marian motioned for the Agenda to be approved with the change of year from 2013 to 2014 in the agenda. The motion was seconded, and the motion carried.

3.0 Minutes from the previous regular Board Meeting held on February 8, 2014.

Ms. Christel motioned for the Board Meeting Minutes from February 8, 2014 to be approved. The motion was seconded, and the motion carried.

4.0 Treasurer's Report

4.1 July 2013 to February 2014

Mr. Egeh presented the July 1-February 2014 YTD report.

Ms. Christel motioned to accept the July-February YTD budget as presented. The motion was seconded, and the motion carried.

5.0 New Business:

5.1 Authorizer's Report

Mr. George Lilquist, Concordia University Authorizer Representative Reported:

- a. Recommended all Board Members submit their training certificates to Ms. Julia to reflect current board certification.

- b. Noted Concordia liaisons would like to maximize their visibility and efforts in the TIES community.

5.2 Director's Report

Dr. Randal Reported:

- a. Homework help is held on Mondays and Wednesdays in the TIES cafeteria.
- b. After School program is held on Tuesdays and Thursdays in TIES classrooms.
- c. Voluntary Spring Break classes for 3rd and 4th grade students not meeting adequate progress will begin in late March.
- d. Food Service audit was completed in late February.

6.0 Discussion

6.1 Board Goals

Ms. Julia reported on School Board Training for new and existing members. Ms. Julia will review training options in specialty areas and report back to the board.

6.2 Board Handbook

Ms. Julia updated the School Board Handbook. Each board member present received an updated handbook to reflect current practices by the board.

6.3 Advisory Committee

Mr. Randal reported that TIES administration will work with Mr. Faysal to create the Advisory Committee contract.

6.4 Annual Meeting and Election

Mr. Abdikarim reported three positions open for election. Voting ballots will be sent out to teachers and community members. Absentee ballots will be accepted for voters not in attendance at the Annual Meeting in June.

6.5 2014-2015 District Calendar

Mr. Randal presented the 2014-2015 District Calendar.

7.0 Action Items

7.1 Approve Annual Meeting and Election

Mr. Abdikarim reported the Board will need two Election Judges to count ballots at the Annual Meeting in June. Mr. Abdikarim and Mr. Randal will reach out to TIES office staff to help.

Ms. Julia reported that nominations will be sent out Monday, March 10, 2014.

7.2 Approve 2014-2015 District Calendar

Ms. Julia motioned for the 2014-2015 District Calendar to be approved. The motion was seconded, and the motion carried.

7.3 Retained agreement for law firm Borenstein & McVeigh

Mr. Randal presented a Retained agreement with a new law firm to avoid conflict of interest with our present law firm and Concordia.

Ms. Christel motioned for the Retained agreement for law firm Borenstein & McVeigh to be approved. The motion was seconded, and the motion carried. Role was called and all present board members motioned to approve, and the motion carried.

7.4 Policies

- a. Policy 616: Ms. Marian presented Policy 616 for Annual Review. The Policy Committee will update language to reflect World's Best Workplace Statute 120B.11.
- b. Policy Schedule: Ms. Christel presented and distributed the Policy Review Schedule.

8.0 Old Business

8.1 Concordia Contract update

Mr. Charlie Opp reported he met with TIES and MIMS administration to collaborate on the updated contract. Mr. Charlie presented the updates to the board.

9.0 Adjournment

Ms. Marian motioned to adjourn the meeting at 12:37pm. The motion was seconded, the motion carried.