

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, January 12, 2013 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Treasurer Mr. Abdirashid Warsame, Secretary Ms. Julia Monke, Teacher Representative Member Mr. Ibrahim Aden, Teacher Representative Member Ms. Marian Aden, Teacher Representative Member Ms. Wesam Shaker, Community Representative Member Mr. Osman Mohamed and Teacher Member Representative Ms. Christel Watson.

ABSENT: Chair Mr. Abdikarim Mohamed and Community Representative Member Mr. Abdisamad Ibrahim.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lillquist.

ALSO PRESENT: Ms. Patti Kronk, Mr. Ali Muse and Mr. Abdirizak Hassan.

1.0 Welcome and Member Contact Detail Confirmation

Mr. Abdirashid Warsame acting as Board Chair in Mr. Abdikarim Mohamed's absence, Mr. Abdirashid opened the meeting at 10:32am. Mr. Abdirashid acknowledged a quorum was present, and thanked them for attending the meeting. Mr. Abdirashid also acknowledged the Open Meeting.

Ms. Christel motioned for Mr. Abdirashid Warsame to act as Board Chair in Mr. Abdikarim Mohamed's absence. The motion was seconded and the motion carried.

2.0 Approve Agenda

Ms. Christel motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

3.0 Minutes from the previous regular Board Meeting held on December 8, 2012.

Mr. Ibrahim motioned for the Board Meeting Minutes from December 8, 2012 to be approved with the following correction –“7.0 Discussion/Action Items”; Dr. Randal to register only newly appointed Board Members. The motion was seconded, and the motion carried.

4.0 Treasurer's Report (10 min).

a. July, 2011-December, 2012

The Acting Chair welcomed Mr. Abdirizak Hassan to present the July-December, 2012 YTD Budget.

Mr. Abdirizak reviewed each line item in detail, further noted the benchmark of 50% for projected revenue and expenditure. Total Revenue received \$2,977,790 while tracking at 45%, Revenue received is 5% below projection. The year-to-date Expenditures are \$3,025,457 while tracking at 47% which is 3% below projected amount. Budget based on 570 ADM, actual ADM is 610.

Ms. Julia motioned that the Treasurer's Report for July-December, 2012 YTD be approved. The motion was seconded, and the motion carried.

Mr. Abdirizak presented a revised 2012-2013SY Budget. Mr. Abdirizak discussed the Hold Back funds received as well as the new Sate Hold Back of 18%. Total Revenue received \$6,784,926, total Expenditures are \$6,686,275 and the Fund Balance is 40%. Revised Budget based on 585 ADM, actual ADM is 610.

Ms. Marian motioned the 2012-2013SY Revised Budget be approved. The motion was seconded, and the motion carried.

5.0 New Business:

5.1 Authorizer's Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. Mr. Lonn Mally received a letter from MDE on December 11, 2013 stating the supplemental affidavit for expansion was denied. Mr. George presented the following two (2) violation reasons:
 1. Concordia University Council will need to hold a separate meeting of Council to approve the supplemental affidavit for expansion, followed then with a separate School Board Meeting after said Council has approved.
 2. Actual analysis numbers of prospective students was not included in the supplemental affidavit for expansion.
- b. Mr. George did present a graph with actual analysis numbers of prospective students that was included in the supplemental affidavit for expansion from TIES. Mr. George will investigate as to whether this was/wasn't originally sent to MDE by Concordia University.
- c. Reported that the above violations would need to be corrected and submitted to MDE by February 11, 2013. Upon receipt of supplemental affidavit for expansion, a separate emergency Concordia University Council Meeting will be setup to approve the corrected supplemental affidavit for expansion. Followed by an emergency School Board Meeting/Session for Concordia University to present the approval. The above emergency meetings will need to take place as soon as possible, and prior to the February 9, 2013 scheduled Board Meeting, as this would not allow enough time for finalization prior to February 11, 2013.
- d. Presented a memo dated January 11, 2013 from Mr. Charlie Opp. Mr. Charlie Opp will be sending invitations for a Board Workshop to be held Thursday, February 7, 2013 at Concordia University. The Board Workshop will begin at 5:30pm. Mr. George suggested it would be nice if two (2) TIES Board Members

would attend. The goal of the meeting is to engage Board Members in conversation about Concordia University's Authorizer role, asking what Concordia University might be able to do that would be value-added for Board Members. "Mr. Charlie Opp stated in his memo that the Board Workshop will be a meeting that complies with Open Meeting Law requirements". The invitation will be sent to Board Members and School Directors.

5.2 Director's Report

Dr. Randal Reported:

- a. Dr. Randal confirmed with Mr. George that a Student Data Graph with prospective students was included in the supplemental affidavit for expansion. Also explaining the need for Emergency Concordia University and TIES Board/Session Meetings in order to meet the February 11, 2013 due date to MDE.
- b. Discussed the urgency of the supplemental affidavit for expansion based on timing, real estate, builders and city permits. Further stating that some real estate locations may not be available now based on timing. Dr. Randal will respond to builders and real estate agents with the recent information received.
- c. Once Concordia University re-submits the supplemental affidavit for expansion, to request the maximum length of validity to ensure TIES will have ample time to open the expansion.
- d. TIES met in regards to school security to discuss further school safety precautions. School Administrators and the Security Guard double checks doors often for security purposes. TIES has also purchased a new PA system, as some areas of the school are unable to hear announcements. The new PA system will be installed Tuesday, January 15, 2013, this system will now allow for all areas of the school to hear announcements.
- e. The after school program will resume on January 28, 2013 (program was unavailable during the colder/darker months).
- f. School attendance continues to be good.

Mr. Osman motioned the Director's Report be approved. The motion was seconded, and the motion carried.

6.0 Discussion/Action Items

- a. **Board Training**
Board Training will be coordinated for all three (3) schools, and will be held on different dates, on site.
- b. **2012-2013SY Revised Budget**
Presented and approved by Mr. Abdirizak Hassan's Treasurer's Report.
- c. **Teacher Resignation**
Teacher resignation discussed. Acting Board Chair Mr. Abdirashid Warsame discussed the excellent contributions said teacher has made to the school.

Mr. Ibrahim motioned the teacher resignation be accepted. The motion was seconded, and the motion carried.

d. Teacher Hire

Long Term Substitute (subbing for above Teacher) was hired to fill the position on a full-time basis.

Ms. Julia motioned the teacher hire be accepted. The motion was seconded, and the motion carried.

7.0 Old Business

No Old Business at this time.

8.0 Adjournment

The Acting Chair thanked all Board Members, Accountant and Concordia for participation in Board Meetings.

Mr. Ibrahim moved a motion to adjourn the meeting at 11:50am. The motion was seconded, the motion carried.