

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, January 10, 2015 at 10:30am, at  
the International Education Center, 277 12<sup>th</sup> Ave. N, Room #120, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Ms. Marian Aden, Treasurer Mr. Faysal Ali, Community Representative Member Mr. Abdisamad Ibrahim, Teacher Representative Members Ms. Christel Watson, Ms. Wesam Shaker and Mr. Ibrahim Aden.

**ABSENT:** Community Representative Member Mr. Abdulkadir Salah.

**EX-OFFICIO MEMBERS PRESENT:** Ex-Officio Member Mr. Abdirashid Warsame, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lillquist.

**ALSO PRESENT:** Ms. Kelli Smith, Mr. Mohamed Aden, and Ms. Nicole Nelson

### **1.0 Welcome and Member Contact Detail Confirmation**

Chair opened the meeting at 10:33am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

### **2.0 Open Agenda**

Chair acknowledged the Open Meeting, no public questions or comments were posed to the Board.

### **3.0 Approve Agenda**

The Chair asked to add the following items to the agenda-Item 3.1: Reception of Board Resignation and 3.2: Addition of Signer to District Checks. Ms. Christel and the Chair noted to correct agenda as the next board meeting will take place on February 21, 2015. Ms. Christel motioned for the Agenda to be approved with the noted amendments. The motion was seconded, and the motion carried.

#### **3.1 Receipt of Board Resignation**

The Chair read a letter to the board from Mr. Abdulkadir Salah of his resignation of his seat on the Board. The Board received the letter.

#### **3.2 Additional Signer of District Checks**

Mr. Abdirashid explained that currently there are two people on site who are approved to sign district checks. In order to ensure that the district is able to continue business the Board is being asked to approve an additional signer to ensure that in case one of the other approved personal is off site that checks can still be signed.

After discussion Mr. Ibrahim moved and the motion was seconded that the Board Treasurer be approved to be an additional signer to district checks. The motion carried

#### **4.0 Minutes from the previous regular Board Meeting held on December 13, 2014.**

Ms. Christel moved and the motion was seconded that the minutes of December 13, 2014 be approved. The motion carried.

#### **5.0 Treasurer's Report**

The Chair welcomed Mr. Mohamed Aden to present the July-December, 2014 YTD Budget.

Mr. Mohamed reviewed each line item in detail, further noted the benchmark of 50% for projected revenue and expenditure. Total Revenue received was \$3,047,232 while tracking at 42%. Revenue received is 8% lower than projection. The year-to-date Expenditures are \$3,448,326 while tracking at 48%, which is 2% lower than projection. Mr. Mohamed noted that the Fund Balance is 39%. Budget based on 585 ADM. Mr. Mohamed also included projected cash flow analysis. Mr. Abdirashid noted that that the Ubah Adult Education Program will now be paid through the TIES instead of MIMS. The program has served TIES and its sister districts by providing support to the community, Mr. Abdirashid has extensive background knowledge of the program, and it counts for less than one percent of the budget.

Mr. Abdisamad motioned that the Treasurer's Report for July-November, 2014 YTD be approved. The motion was seconded, and the motion carried.

#### **6.0 New Business:**

##### **6.1 Authorizer's Report**

Mr. George stated that there were no updates to share for the meeting.

##### **6.2 Director's Report**

Mr. Abdirashid Reported:

- a. Enrollment – 601
- b. Winter MAP Testing coming up in the next two weeks, results will be given to parents at Feb. conferences.
- c. Ms. Kelli, Mr. Ismail (MIMS) & Mr. Usman (MIMS) are working on finalizing the details for a Saturday School program to run from Feb – April. It will serve approx. 100 students in grades 2-4 that are identified as needing additional support in reading and math. Ms. Kelli explained the logistics of the program (classes offered, student sign up process, pay for teachers and support staff). Ms. Kelli also noted that information will be sent out to teachers this upcoming Monday for those interested working in the program.
- d. UBAH adult education program payments will now be cut through TIES instead of MIMS.
- e. TIES has sponsored a mid-year Teacher Appreciation breakfast for the staff on this past Friday since the staff brought their own treats before Winter Break. Board

- members expressed their thanks to administration for the breakfast; it was well received by the staff.
- f. We are beginning the Teacher Evaluations with our new system next week. It will take us until approx. Spring Break to complete all the teacher evaluations this year.
  - g. Special Education monitoring by MDE will be on-site on Thurs. Jan. 29, 2015. Mr. Randy has been working extensively with ISES and the department is working very hard in preparation for the audit.
  - h. TIES is looking to hire an additional SpEd Teacher due to student needs and has advertised and will be conducting interviews for an in-house accountant. Mr. Abdirashid and Ms. Kelli stated that Mr. Abdirizak is resigning, but will be assisting with the transition.
  - i. Since our last board meeting, we have submitted our Transfer Request application to Pillsbury. Also, Mr. Larry McKenzie and Mr. Antonio Cardona, members of the Pillsbury Charter School council, visited the school on Wed. 12/17 for several hours. They took a tour of the building, viewed classes in session, met with members of the Administrative team and met with the Board Chair, Ms. Marian Aden.
  - j. Ms. Kelli stated that the school was not awarded celebration status. The state received so many applications from all the eligible schools and they wanted to give other schools the opportunity to earn the status. The school will remain the “celebration eligible” category

After Discussion Mr. Abdisamad motioned that the Director’s Report be approved. The motion was seconded, and the motion carried.

## **7.0 Other Reports, Discussions and Action Items**

### **7.1 Policy Readings for the Month of December, 2014**

#### **7.1.1. 413 Harassment and Violence**

#### **7.1.2. 504 Student Dress and Appearance**

#### **7.1.3. 506 Discipline**

#### **7.1.4. 514 Bullying Prohibition**

#### **7.1.5. 515 Privacy and Protection of Pupil Records**

#### **7.1.6 400A Children in the Workplace**

#### **7.1.7 418 Drug Free Workplace/Drug Free School**

Mr. Faysal motioned that Policies 413, 504 and 506 be approved as final readings. The motion was seconded, and the motion carried.

Mr. Ibrahim motioned that Policies 514, 515, 400A, and 418 be approved as first readings. The motion was seconded, and the motion carried.

After the motions the Chair discussed training opportunities for board members being offered by the Minnesota School Board Association. The Chair shared dates and that

training included specific training for officers and clerks. The Chair stated that she would talk to the school administration to begin the sign up process. Discussion took place regarding the appointment of a new board member prior to training so that the newly appointed member could attend. Ms. Kelli noted that an individual had expressed interest in joining the board and would talk to the Chair to follow up.

## **8.0 Old Business**

No old business to discuss.

## **9.0 Adjournment**

There being no further business, Mr. Faysal motioned that the meeting adjourn, noting the time at 11:19am. The motion carried. The next scheduled meeting will be Saturday, February 21, 2015 at 10:30am.