

Twin Cities International Schools

School Board Meeting

Minutes of the School Board Meeting held on Thursday, December 14, 2023
at 4:00 PM - Twin Cities International Schools, 277 12th Ave N. Room #200,
Minneapolis, MN 55401

MEMBERS PRESENT

Chair Mr. Warsame Shirwa

Parent Representative Ms. Zeinab Abdulla

Parent Representative Mr. Abdirazak Botan

Teacher Representative Ms. Heidi Tesfaye

Community Representative Mr. Jimmy Engler

Members Absent

Parent Representative Ms. Amaal Warfa

Ex-Officio Members Present: Ms. Kelli Smith, Principal; Mr. Ali Muse, Assistant Director Emeritus; Mr. Mohamed Egeh, Business Manager

Call to Order - Mr. Warsame, the Chair, called the meeting to order at 4:15pm and acknowledged a quorum was present, and thanked them for attending the meeting. Ms. Kelli Smith and Mr. Ali Muse were welcomed as the Ex-Officio's. Mr. Mohamed Egeh, Business manager was also welcomed to the meeting.

2. Open Agenda

Mr. Warsame acknowledged the open meeting.

3. Approve Agenda

MOTION that the Dec 14, 2023 agenda be approved.

Mr. Jimmy motioned for the Board Meeting agenda of December 14, 2023 to be approved. The motion was seconded and the motion carried.

4. Minutes from the Previous Meetings

4.1 Minutes of November 16, 2023 Board Meeting

MOTION: THAT THE MINUTES OF NOVEMBER 16, 2023 BOARD MEETING BE APPROVED.

Mr. Jimmy motioned for the Board Meeting minutes of November 16, 2023 to be approved. The motion was seconded and the motion carried.

5. Business Arising from the Minutes of November 16, 2023

All business arising from the previous board meeting are included in the agenda.

6. Treasurer's Report

6.1 July-November 2023 YTD Report

MOTION: THAT THE JULY-NOVEMBER BUDGET BE APPROVED

motioned for the July-November Budget be approved. The motion was seconded and the motion carried.

Mr. Jimmy motioned for the Board Meeting minutes of November 16, 2023 to be approved. The motion was seconded and the motion carried.

7. Authorizer's Report

MOTION: THAT THE AUTHORIZER's REPORT BE RECEIVED.

Item Tabled

8. Director's Report

MOTION: THAT THE DIRECTOR'S REPORT BE RECEIVED.

Ms., Kelli gave the Director's Report. Mr. Warsame motioned for the Director's Report to be received.. The motion was seconded and the motion carried.

1. Enrollment Status: TCIS **947** Students (**K-5: 613** ; **6-8: 334**).
2. Staff and students went for Thanksgiving break November 22-24.
3. The Licensure Committee started work on teachers coming for license renewal.
4. Formal teacher evaluations started the week of November 27th. Teachers in stages 1-3 and up for formal evaluations for the 23-24 school year .
5. TCIS has been working with New Century Schools and Concordia University to develop a **Grow Your Own program pathway** for staff that would like to pursue a Bachelor's Degree with a teaching license or those that have either a Bachelor's or Master's degree already, but need to obtain their initial licensure for Tier 3 or 4. The Grow Your Own program will provide scholarships to teacher-students to pursue a degree/licensure in education. *However, those who already hold a tier 3 or 4 license are not eligible for the Grow Your Own program at this time. We will have an initial interest meeting on Monday, Dec.4th to gauge interest in the different pathways and potential start dates.*
6. Starting Friday, Dec.1st, core content teachers who would like to pull students for make-up assessments on **Fridays** during their prep time may do so. This is not a tutoring time but a chance for students to make up tests/quizzes. Students may go to more than one teacher if time allows and if multiple assessments are needed to be completed.
7. This past week our Girls's Basketball team played Hennepin Schools @ Hennepin on Thursday 12/7/23 at 4:45pm.
8. Our student council is putting together a spirit week with theme dress days and a door decorating contest from Monday December 18 - 20, 2023 (**Break 12/20-1/4**)
9. Any other Business: Academic Goals Achieved: Star Scholar & Honor Rolls.
Non-Academic Goals Achieved: Parent-Teacher Conferences (11/2 -11/3).
10. PUC Site Visit Review Protocol

9. Other Reports and Action Items

9.1 First Policy Readings for the month of December 2023

9.1.1 426 Nepotism in Charter Schools

9.1.2 521 Student Disability Nondiscrimination

MOTION THAT POLICIES 426 AND 521 BE APPROVED AS FIRST READINGS.
Mr. Abdirazak motioned that POLICIES 426 AND 521 BE APPROVED AS FIRST READINGS.

9.2 Final Policy Readings for the month of December 2023

9.2.1 145 Volunteer Policy

9.2.2 506 Discipline

9.2.3 514 Bullying Prohibition

9.2.4 703 Fund Balance

MOTION THAT POLICIES 145, 506, 514 AND 703 BE ADOPTED AND APPROVED AS FINAL READINGS.

Ms. Zeinab motioned that POLICIES 145, 506, 514 AND 703 BE ADOPTED AND APPROVED AS FINAL READINGS. The motion was seconded and the motion carried.

9.3 Board Training Plan

MOTION: THAT THE Board Training Plan BE RECEIVED.

Mr. Jimmy motioned that the board training plan be received.

9.4 Contract Goals Review

Academic and Non-Academic goals were received and approved as mentioned in the Director's Report.

9.5 PUC - Site Visit Review Protocol

Ms. Kelli shared the Site Review protocol score sheet from PUC for the annual review.

MOTION: THAT THE PUC Site Visit Review BE RECEIVED.

Mr. Jimmy motioned that the board training plan be received. The motion was seconded and the motion carried.

10. Adjournment

Motion that the December meeting be adjourned.

Mr. Abdirazak motioned for the meeting to be adjourned, noting the time at The motion was seconded and the motion carried.

* If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.