

**Twin Cities International Schools**

**School Board Meeting**

**Minutes of the School Board Meeting held on Thursday, October 26, 2023, at 4:00 p.m. – Twin Cities International Schools, 277 12<sup>th</sup> Ave. N, Room #200, Minneapolis, MN 55401**

**MEMBERS PRESENT:**

Parent Representative Ms. Zeinab Abdulla  
Parent Representative Ms. Amaal Warfa  
Teacher Representative Ms. Heidi Tesfaye  
Community Representative Mr. James Engler

**ABSENT:** Chair Mr. Warsame Shirwa, Mr. Abdirazak Botan

**EX-OFFICIO MEMBERS PRESENT:** Mr. Abdirashid Warsame, Mr. Ismail Ahmed

**OTHER'S IN ATTENDANCE:** Mr. Keith Shellum

**1.0 Call to Order**

Board Chair opened the meeting at 4:00 p.m. Ms. Heidi (filling in as Board Chair) acknowledged a quorum was present, and thanked them for attending the meeting.

**2.0 Open Agenda**

Ms. Heidi acknowledged the Open Meeting.

**3.0 Approve Agenda**

Mr. James motioned for the agenda to be approved. The motion was seconded, and the motion carried.

**4.0 Minutes from the Previous Meeting of September 21, 2023**

**4.1 Minutes of September 21, 2023**

**MOTION THAT THE MINUTES OF SEPTEMBER 21, 2023 BE APPROVED**

Mr. James motioned for the Board Meeting Minutes of September 21, 2023 to be approved, the motion was seconded and the motion carried.

**5.0 Business Arising from the Minutes of September 21, 2023**

All business arising from the previous board meeting are included in the agenda.

**6.0 Treasurer's Report**

**6.1 July 2023 - September 2023 YTD**

**Report**

**MOTION THAT THE JULY 2023 – September 2023 YTD REPORT TO BE APPROVED**

Mr. Ismail Ahmed presented the Treasurer's Report.

Mr. James motioned for the Treasurer's Report to be approved. The motion was seconded and the motion carried.

## 7.0 Authorizer's Report

Item Tabled.

## 8.0 Director's Report

Mr. Abdirashid reported:

1. Enrollment Status: TCIS 964 Students (K-5: 625; 6-8: 339).
2. September came and went by fast. We are comfortably enrolled student-wise and the Fall MAP testing was taken as scheduled by students.
3. October is the month that we confirm the students enrolled and clean-up our attendance dropping off students that have not shown up.
4. The administration has been busy with fire/lockdown/tornado drills, bus drills, and picture days for both staff and students. We had professional development break for some staff (October 18th & 19th organized by our authorizer - PUC). The rest of the staff had an MEA break.
5. We have started after school programs (extra-curricular activities & basketball for boys & girls). Also, our community partner-Sareedo tutoring center has started tutoring our (partially meeting) students. The Center will have about 35 students for the Fall and Spring tutoring program Fridays, Saturdays, and Sundays. Data has shown an achievement improvement for students who are tutored.
6. **Assessment Presentation:** Our Data Coordinator Mr. [Keith Shellum](#) will be presenting the Status of the School's Test Results.
7. PUC (Authorizer) made a site visit to the school on Tuesday October 10th, 2023 visiting classrooms, touring the building, and meeting with the administrators.
8. We welcome our new Board Members and thank the outgoing members for their service to the school, community, and families.
9. Any other Business: Academic Goals Achieved: MCA & MAP tests completed: Data Presentation. Non-Academic Goals Achieved: Parent Academy & Parent-Teacher Conferences coming up in November.

MOTION THAT THE DIRECTOR'S REPORT BE RECEIVED.

Mr. James motioned for the Director's Report to be received. The motion was seconded and the motion carried.

## 9.0 Other Reports, Discussion, and Action Items

### 9.1 First Policy Readings for the Month of October 2023

- 9.1.1 410 Family Medical Leave
- 9.1.2 413 Harassment and Violence
- 9.1.3 417 Chemical Use and Abuse

**9.1.4 691 Inclusive Education Plan**

MOTION THAT POLICIES 410, 413, 417 AND 691 BE APPROVED AS FIRST READINGS.

Ms. Zeinab motioned that Policies 410, 413, 417 and 691 be approved as first readings.

**9.2 Final Policy Readings for the Month of September 2023**

**9.2.1 414 Mandate Reporting of Child Neglect**

**9.2.2 516a Overdose Medication**

**9.2.3 591 Admissions**

MOTION THAT POLICIES 414, 516a AND 591 BE APPROVED AS FINAL READINGS.

Mr. James motioned for Policies 414, 516a and 591 to be approved as final readings. The motion was seconded and the motion carried.

**9.3 Contract Goals Review**

**9.3.1** Academic and Non-Academic Goals were received and approved as mentioned in the Director's Report.

**9.4 MIMCS Building Company**

**9.4.1** The Board to propose the replacement of MIMCS building Company Director Mr. Mohamed Mohamud. The Board of Director of MIMCS will elect a replacement and will provide the name of the appointed in the November Board Meeting.

**10.0 Adjournment**

MOTION THAT THE OCTOBER MEETING BE ADJOURNED.

Mr. James motioned for the meeting to be adjourned, noting the time at 4:50 p.m. The motion was seconded and the motion carried.

