

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, September 9, 2017 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #126, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Community Representative Mr. Abdisamad Ibrahim, Teacher Representative Ms. Shannon Pepper, Teacher Representative Wesam Shaker, Parent Representative Mr. Ali Ali, and Treasurer Mr. Faysal Ali.

ABSENT: Community Representative Abdirizak Hassan

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame

ALSO PRESENT: Ms. Justie Vavra, Ms. Kelli Smith and Accountant Mr. Abdulkadir Salah

1.0 Call to Order

Chair opened the meeting at 10:30 am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting.

3.0 Approve Agenda

Ms. Shannon motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meetings

4.1 Minutes from the Previous Meeting of June 3, 2017

Ms. Shannon motioned for the Board Meeting Minutes of June 3, 2017 to be approved. The motion was seconded, and the motion carried.

4.2 Minutes from the Previous Meeting of Special Board Meeting July 12, 2017

Ms. Shannon motioned for the Board Meeting Minutes of July 12, 2017 to be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of June 3, 2017 and Special Board Meeting July 12, 2017

No Business Arising from the Minutes of June 3, 2017 and July 12, 2017.

6.0 Treasurer's Report

6.1 July – August 2017 YTD Report

Mr. Abdulkadir presented the July- August 2017 YTD Report.

Mr. Faysal motioned for the July- August 2017 YTD report to be received. The motion was seconded, and the motion carried.

7.0 Authorizer's Report

Item Tabled

8.0 Director's Report

Directors Report – September 9, 2017

1. Current enrollment is at approx. 582 with attendance on Friday at about 551. We are still a week and a half away from the 15 day drop which is on Wed. Sept. 20th.
2. On Friday, Aug. 11th, 2017 we held our third annual Kindergarten Orientation for both students and parents. Parents attended 1 session on various aspects of school life such as the health office and immunization information, A video documenting a “Day in the Life of a Kindergartener”, Main Office protocol, transportation and attendance, Behavior, and a social time to talk more about curriculum. Students went to different stations to participate in different activities including story time, outside game time, fine and gross motor skills in the classroom, and coloring/drawing or writing time. Students received a pencil box complete with school supplies they will need at home for Kindergarten homework this year as well as booklet of activities to get them practicing letters, numbers and sight words. We had approximately 40 of the 115 students and parents attend.
3. We had an amazing two weeks of workshops with a strong focus on Total Instructional Alignment and our new Science Curriculum. We had OSHA Training, Orientation where we reviewed the handbooks and school policies and procedures and scheduling packet as well as Emergency Procedures, and USDA Civil Rights training. We also held a Fall Data Retreat reviewing school data.
4. Our Back to School week culminated with the second annual TIES FAMILY PICNIC held at Boom Island Park on Thursday, August 24, 2017. Staff members and their families played lawn games, visited and enjoyed a catered dinner.
5. We held our annual Open House on Monday, August 28, 2017 from 8-3pm and were well attended in every class!
6. TIES saw an increase in reading scores on the MCA of 4.3% last school year & an 8.8% increase in MCA math scores! We are confident that our new math curriculum, in-depth training of the program, our instructional work throughout the school year and continuous progress monitoring has made a strong impact along with our use of programs such as IXL and Raz-Kids for Masterminds time.
7. TIES held its first fire drill on Thurs. Sept. 7, 2017.
8. Our new Catering company - CKC is up and running with very positive feedback about the taste of the food by the students! We are still working on some system kinks and getting students, parents and staff familiar with the offer vs. serve concept.
9. MAP and FAST testing will begin next week for students for the Fall benchmark.
10. Update on the Building -- We have been meeting weekly with the project management team and architects to discuss plans for the build out and existing improvements as we moved toward an Oct. 5th deadline for planning. LSE Architects has been very accommodating with our requests for the flow of the building and our needs. Now the team will be working to cost out our requests and we will need to make decisions based on the budget on the scope of work. It looks highly probable that we will need to shorten the school year this year and have a late start next year to allow for the maximum construction time. We will be asking the board to approve a modified calendar as soon as we have some more definitive timelines.

Mr. Faysal motioned for Director's Report to be approved. The motion was seconded, and the motion carried.

9.0 Other Reports, Discussion, and Action Items

9.1 First Policy Reading for the month of September 2017

9.1.1 726- Group Health Insurance Coverage Purchasing Policy

Ms. Shannon motioned for Policy 726 to be approved as a first reading. The motion was seconded, and the motion carried.

9.2 Contract Goals Review

Academic and Non-Academic Goals

Mr. Abdirashid and Ms. Kelli presented Academic and Non-Academic Goals:

Academic Goals:

TIES students, meeting the State October 1 enrollment requirement, will increase math proficiency an average of 1% each year as measured by the state MN Comprehensive Assessment series, using annual MCA data as the baseline, by the end of this contract term, June 30, 2019.*

2014-2015	Did Not Meet Goal	Decrease of 5.6%
2015-2016	Did Not Meet Goal	Increase of 0.2%
2016-2017	Met Goal	Increase of 8.8%
2017-2018		
2018-2019		

TIES students, meeting the State October 1 enrollment requirement, will increase reading proficiency an average of 1% each year as measured by the state MN Comprehensive Assessment series, using annual MCA data as the baseline, by the end of this contract term, June 30, 2019.*

2014-2015	Met Goal	Increase of 4.8%
2015-2016	Met Goal	Increase of 7.0%
2016-2017	Met Goal	Increase of 4.3%
2017-2018		
2018-2019		

The Non-Academic Goals were presented in the Director's Report and involve parent involvement at both Kindergarten Orientation held on Friday August 11, 2017 and the Open House which was Monday August 28, 2017. Open House attendance was 87%.

Mr. Faysal motioned for the academic goals to be approved. The motion was seconded, and the motion carried.

11.0 Adjournment

Mr. Faysal motioned for the meeting to adjourn, noting the time at 11:09am. The motion was seconded, and the motion carried.