

Twin Cities International Schools
Acknowledgement of Receipt and Understanding

2018-2019

Read and Sign Immediately

I understand and/or agree that:

The statements contained in the Information Handbook for Employees of Twin Cities International Schools are intended to serve as general information concerning Twin Cities International Schools and its existing policies, procedures, practices of employment, and employee benefits.

Nothing contained in the Information Handbook for Employees of Twin Cities International Schools is intended to create (nor shall be construed as creating) a contract of employment (express or implied) or a guarantee of employment for a definite or indefinite term.

From time to time, Twin Cities International Schools may need to clarify, amend, and/or supplement the information contained in the Information Handbook for Employees of Twin Cities International Schools and that the school will inform me of changes as appropriate to the circumstance.

I have received a copy or reviewed on-line the Information Handbook for Employees of Twin Cities International Schools have read and understand the information outlined in the handbook, have asked any questions I may have concerning its contents and will comply with all policies and procedures to the best of my ability.

EMPLOYEE SIGNATURE

DATE

PRINTED NAME