

**Twin Cities International Elementary School  
Regular School Board Meeting  
Minutes of the School Board held on October 10, 2015 at 10:30am, at the International  
Education Center, 277 12<sup>th</sup> Ave. N, Room #237, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Ms. Marian Aden, Treasurer Mr. Faysal Ali, Community Representatives Mr. Abdisamad Ibrahim, and Mr. Abdirizak Hassan, and Teacher Representatives Mr. Ibrahim Aden and Ms. Wesam Shaker

**EX-OFFICIO MEMBERS PRESENT:** Director of Twin Cities International Elementary School Mr. Abdirashid Warsame.

**ALSO PRESENT:** Assistant Director Ms. Kelli Smith, Business Office Manager Mr. Abdulkadir Salah, and Nicole Nelson.

**1.0 Welcome and Member Contact Detail Confirmation**

The Chair opened the meeting at 10:34 am. The Chair acknowledged a quorum was present.

**2.0 Open Agenda**

The Chair acknowledged the Open Meeting, no public questions or comments were posed to the Board.

**3.0 Approve Agenda**

The Chair asked for a correction to be made for the last meeting to date "September 12, 2015". Mr. Abdisamad motioned for the Agenda to be approved with amendment. The motioned was seconded, and the motion carried.

**4.0 Minutes from the previous regular Board Meeting held on September 12, 2015**

Mr. Faysal motioned for the Board Meeting Minutes of September 12, 2015 be approved with amendment. The motion was seconded, and the motion carried.

**5.0 Business Arising from Minutes of September 12, 2015**

The Chair acknowledged there was no business arising from the meeting of September 12, 2015.

**6.0 Treasurer's Report**

**6.1 July-September, 2015 YTD Report**

The Chair welcomed Mr. Abdulkadir Salah to present the Treasurer's Report. Mr. Abdulkadir spoke to the YTD Report:

The materials distributed to the board included YTD financials, check register, and cash flow analysis. Mr. Abdulkadir reviewed each line item in detail, further noting the benchmark of 25% for projected revenue and expenditure. Total revenue received was \$1,536,147 while tracking at 21%. The year-to-date expenditures are \$1,707,344 while tracking at 23%. Mr. Abdulkadir noted the fund balance of 28%. Budget based on 590 ADM. Mr. Abdulkadir also noted that there are some line items that are front loaded and as a result are tracking high. The line items will be revised when a revised budget is presented in the future. Ms. Kelli stated that she and Mr. Abdulkadir are meeting in the upcoming week to review Titles and changes made will also be reflected in the revised budget.

After Discussion Mr. Abdirizak motioned that the Treasurer's Report for July-September 2015 YTD be approved. The motion was seconded, and the motion carried.

## **7.0 Authorizer's Report**

Item tabled.

## **8.0 Director's Report**

Mr. Abdirashid and Ms. Kelli Reported:

1. Current ADM is 593 as of October 5.
2. October is Anti-Bullying Month: TIES held their Terrific Trait Card Assembly on Friday Oct. 2<sup>nd</sup> sharing with the students about the 4 Traits we will focus on this year, Self-Control, Empathy, Friendship, and Perseverance, and talk about how our traits relate to anti-bullying. We also had staff and student skits illustrating each trait. On Thurs. Oct. 29 we will have Climb Theater here to share Self-Control plays with our students. Teachers have also been given several websites and material resources about anti-bullying and have been asked to make anti-bullying posters to display around the school.
3. We held fall bus evacuation drills on Thursday Oct. 1, 2015.
4. Our second fire drill is scheduled for Tuesday October 13, 2015.
5. We had the first of our early release professional development days last Wed. and the teachers spent the time reviewing their curriculum planning calendars, curriculum maps, as well as discussing the new math and writing curriculum as a school, in grade level teams, and across grade levels.
6. Parent Teacher Conferences will be held next week on Wed. Oct. 14<sup>th</sup> from 2-8pm.
7. TIES made AMAO (Annual Measurable Achievement Objectives) required by Title III. Required Parent Notification was sent home on Sept. 10, 2015.
8. We have pulled the afterschool program from Title I monies and will be paying for it from the general fund this year. The plan is to offer the program to more students in grades 2-4 with opportunities for enrichment as well as remedial academic help. Students will have one hour of academics and one hour of a club activity. Some of the club activities that we are hoping to offer will be sports, art, games (i.e. chess), STEM Club, etc. These clubs will be based on which staff members agree to lead certain clubs of which the above list is not exhaustive. We hope to have our program start on Nov. 3<sup>rd</sup>. The program will run on Tuesday and Thursday again until 5pm.
9. MVNA JumpStart Screenings will be here for a week and a half at the end of October to provide vision, hearing, and oral health screenings to students.
10. Teachers not in a formal observation year have been working on their PDP plans and all teachers have set their yearly goals to comply with the Teacher Evaluation Plans set out by the state. We will begin observing teachers in November and run through February of 2016 to complete those cycles. Teachers not in formal observation years will begin peer observation coaching cycles with our instructional coaches at the same time.
11. The Record of Continuous Improvement for Title I was completed with Mr. Abdirashid's signature at being authorized by the Board as their representative to ensure compliance with federal statutes, regulations, and procedures regarding Title Programs (action item 9.1 of Agenda).
12. PUC is hosting a Staff Forum on Thurs. Oct. 15<sup>th</sup> which will include several breakout sessions in the afternoon that will count as continuous board training

(brochures distributed to Board). Board members are strongly encouraged to attend.

13. Request to add TIES Parent Advisory Council to November Agenda.
14. Federal Budget Update-Plan approved only for 10 weeks. If plan is not refunded in December there is a potential for sequestration (predicted that it would not take into effect this fiscal year, but not a guarantee). Committee is 90% positive that Title II Funds will be dramatically reduced if not eliminated.

After discussion Mr. Abdirizak moved and the motion was seconded that the Director's report be approved. The motion carried.

## **9.0 Other Reports and Action Items**

### **9.1 Board Authorization of Abdirashid Warsame as Local Education Agency Representative for P.L. 107-110 (Federal Title I Record Continuanace Improvement)**

Mr. Faysal motioned for the Board to authorize the Director of Twin Cities International Elementary School, Mr. Abdirashid Warsame to be the LEA Representative for P.L. 107-110 (Federal Title I Record Continuanace Improvement). The motion was seconded and passed.

### **9.2 Policy Readings for the Month of October**

- 9.2.1 **406 Public and Private Personnel Data**
- 9.2.2 **100A Complaint Policy**
- 9.2.3 **401 Equal Employment Opportunity**
- 9.2.4 **420 Students and Employees with AIDS and Communicable Diseases and Infectious Conditions**

Mr. Abdirizak moved and the motion was seconded that policies 406, 100A, 401, and 420 be approved as first readings. The motion passed unanimously.

## **10.0 Adjournment**

There being no further business, Mr. Ibrahim motioned that the meeting adjourn, noting the time at 11:24 am. The motion carried.