

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, February 21, 2015 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Treasurer Mr. Faysal Ali, Teacher Representative Members Ms. Christel Watson, Teacher Representative Ms. Wesam Shaker.

ABSENT: Community Representative Member Mr. Abdisamad Ibrahim, Teacher Representative Mr. Ibrahim Aden.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lillquist.

ALSO PRESENT: Ms. Kelli Smith, Mr. Mohamed Aden, Mr. Ali Muse and Ms. Patti Kronk

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:35am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting, no public questions or comments were posed to the Board.

3.0 Approve Agenda

Ms. Christel motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the previous regular Board Meeting held on January 10, 2015.

Ms. Christel moved that the Minutes of January 10, 2015 be approved with the following change, 3.2 from Board Treasured to Board Treasure. The motion was seconded that the minutes of January 10, 2015 be approved. The motion carried.

5.0 Treasurer's Report

5.1 July 2014-January 2015 YTD Report

Item tabled until the March Board Meeting.

5.2 Revised July 2014-June 2015 YTD Budget Report

Mr. Faysal distributed the report for Board members to review. Mr. Faysal requested that members review the report, further explaining that the technology needed to increase due to TIES outdated current technology equipment. Testing for the 2015-2016 students will all be on-line, and new equipment is needed.

The Chair asked for a motion to vote for the approval of the Revised July 2014-June 2015 Budget, the motion was seconded, and the motion carried. The vote by roll call to approve Revised July 2014-June 2015 went as follows:

Ms. Marian Aden – Aye
Mr. Faysal Ali – Aye
Ms. Christel Watson – Aye
Ms. Wesam Shaker – Aye

By unanimous vote, the Revised July 2014-June 2015 Budget was approved.

6.0 New Business:

6.1 Authorizer’s Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. Introduced himself to the Board members.
- b. Requested Information regarding the status of the district with Pillsbury United Communities (PUC). Ms. Kelli provided updates regarding the status of the district with Pillsbury United Communities.
- c. Asked if the World’s Best Workforce Plan had been submitted to the department of Education to which Ms. Kelli confirmed that the district submitted the plan.
- d. Discussed various states who are against the “No Child Left Behind”, stating this may be gone within the next 4-5 years.

6.2 Director’s Report

Mr. Abdirashid Reported:

- a. Pillsbury Updates – Met with them on Mon. 2/9/15 to discuss draft contract language and their transfer application status. They want to send the draft contract to MDE with the transfer application and then work out details for the final contract after that approval process.
- b. Saturday School has started with approx. 80 students in attendance in Gr. 2-4.
- c. Winter MAP testing was completed at the end of January. As of the Winter Test session, 64% of students had made their Growth Target in Math, resulting in 50% of students meeting Winter Proficiency targets in Math, based on the National Placement Scale. 57% of students had made their Growth Target in Reading, resulting in 48% of students meeting Winter Proficiency targets in Reading, based on the National Placement Scale.
- d. We had one day of No School due to cold weather in early January. We can choose to reduce the school days by one day, add one day to the end of the school year or make the professional development day on March 13, 2015 a full student day. We have several student contact days in our calendar over the State Minimum and would be ok to not make the day up legally.

- e. Parent Conferences were held on Thurs. 2/12/15 from 2-8pm. Teachers are still making up conferences from parents who were unable to attend, so participation numbers will be available next week.
- f. ACCESS testing for ELs has begun and will run through the first week of March. Next year ACCESS testing is going all online except for the KDG testing.
- g. MN Dept. of Health visited us on Tues. 2/10/15 to review our Annual Immunization School Report and talk about the MMR vaccine. The visit was purely informational including an offer to speak with parents at a parent meeting regarding new immunization laws from last year in MN and concerns about the MMR vaccine. TIES currently has 87% MMR vaccination rate. In an effort to have paperwork completed for all students, including Vaccination Objection paperwork, parents have continually been contacted by the school health aid and received written notices at parent conferences regarding any missing doses or paperwork.
- h. Building Update/Lease Update – Directors have been meeting with Keith Horton, building owner, to discuss terms of the next lease. We plan to have the lease to present to the Board at the March board meeting for approval.

Mr. Faysal motioned that the Director’s Report be approved. The motion was seconded, and the motion carried.

7.0 Other Reports, Discussions and Action Items

7.1 Policy Readings for the Month of January, 2015

- 7.1.1. **514 Bullying Prohibition**
- 7.1.2. **515 Protection and Privacy of Pupil Records**
- 7.1.3. **400A Children in the Workplace**
- 7.1.4. **418 Drug Free Workplace/Drug Free School**

- 7.1.5. **524 Internet Acceptable Use**
- 7.1.6. **526 Hazing Prohibition**
- 7.1.7. **531 The Pledge of Allegiance**
- 7.1.8. **407 Employee Right to Know-Exposure to Hazardous Substances**

Ms. Christel motioned that Policies 514, 515, 400A and 418 be approved as final readings. The motion was seconded, and the motion carried.

Mr. Faysal motioned that Policies 524, 526, 531, and 407 be approved as first readings. The motion was seconded, and the motion carried.

7.2 Review of Board Goals

Ms. Christel discussed March 7th Board Training, further stating that currently all Board members have been trained. Board Member Profiles still needed for school website on; Abdisamad Ibrahim and Ali Muse. Ms. Christel also discussed the adoption of policies; Annual Review, Final Reading and First Reading.

7.3 TIES Advisory Council Update

Ms. Christel stated that all members of the advisory council (parents and staff) are in place and ready to begin. The Council will be meeting in March and the Board will be updated in the near future.

7.4 2014-2015 District Calendar

Ms. Kelli reported that on January 8, 2015 TIES closed school due to poor weather conditions. As a result the school calendar changed from 176 days to 175 days. Administration suggests that the district calendar remain the same and would like the Board to discuss the matter. After discussion, the Board concluded that the district calendar will stay the same and the number of student contact days will remain at 175.

7.5 2015-2016 District Calendar

Ms. Kelli explained the 2015-2016 Calendar, noting Holidays, Breaks and the inclusion of 8 – ½ day Professional Development days.

Ms. Christel motioned that the 2015-2016 District Calendar be approved. The motion was seconded, and the motion carried.

7.6 Contract Goals for Pillsbury United Communities

Ms. Kelli stated that the goals for Pillsbury United Communities are the same as the goals for Concordia, with the exception of adding NWEA growth goals. The Goals for Pillsbury United Communities is as follows:

1. TIES students, meeting the State October 1 enrollment requirement, will increase math proficiency an average of 1% each year as measured by the state MN Comprehensive Assessment series, using 2014 MCA data as the baseline, by the end of this contract term, August 31, 2020.*

2. TIES students, meeting the State October 1 enrollment requirement, will increase reading proficiency an average of 1% each year as measured by the state MN Comprehensive Assessment series, using 2014 MCA data as the baseline, by the end of this contract term, August 31, 2020.*

* These goals shall be reviewed annually by the TIES board of directors and the AUTHORIZER to determine if any factors beyond the control of the school may have occurred and impacted students' performance on the Department of Education's standardized tests. Factors may include, but are not limited to, changes during the year in: state standards, assessment companies used by the Department of Education to design and/or administer standardized tests, test formats or assessment tools as well as changes implemented by the Department of Education regarding school accountability such as new calculations of proficiency. Factors to be considered may also include but are not limited to technology failures or acts of nature which are beyond the control of the school's administration. Enactment of new laws or regulations (state or federal), changes in funding or qualification of sub-group status, which in any way may have an

effect on standardized testing will also be considered as potential factors impacting students' performance.

The occurrence of one or more of the above factors or other factors beyond the control of the school which may affect the testing performance of TIES students differently than other Minnesota students in like sub-groups and/or districts have the potential of making it difficult to understand the impact of these factors on TIE'S ability to achieve the stated goals of this section of this agreement. The occurrence of these external factors will necessitate an analysis of the impact of these factors and will result in the Board and Authorizer discussing and re-negotiating one or more of these contract goals.

1. 40% of TIES Students, who have been continuously enrolled (having tested both Seasons), will meet or exceed their NWEA identified Growth Targets for math as measured by the NWEA MAP Assessments utilizing the Spring to Spring RiT Scores and Growth Targets.

2. 40% of TIES Students, who have been continuously enrolled (having tested both Seasons), will meet or exceed their NWEA identified Growth Targets for reading as measured by the NWEA MAP Assessments utilizing the Spring to Spring RiT Scores and Growth Targets.

The non-academic goals that the school expects to achieve and the means by which achievement of each goal is determined are:

1. TIES will have a minimum of 75% parent participation in school parent-teacher conferences as measured by conference record sheets collected by the office by the end of this contract term, June 30, 2020.

2. TIES will dedicate a minimum of 10 days per school calendar year for high-quality professional development sessions for all licensed staff in the areas including but not limited to classroom management, reading, standards, curriculum alignment, data, and mental health and technology as measured by agendas and coordinating school calendars.

Ms. Christel motioned to accept Contract Goals for Pillsbury United Communities. The motion was seconded and the motion carried.

8.0 Old Business

No old business to discuss.

9.0 Adjournment

There being no further business, Mr. Faysal motioned that the meeting adjourn, noting the time was 12:10pm. The motion carried. The next scheduled meeting will be Saturday, March 14, 2015 at 10:30am.