

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, September 10, 2011 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Abdikarim Mohamed, Secretary Ms. Christena Ulvin, Parent Member Mr. Abdirashid Warsame, Teacher Member Ms. Bethany Forsberg, Community Representative Mr. Abdisamad Ibrahim, and Teacher Member Mr. Ibrahim Aden.

ABSENT: Teacher Member Ms. Wesam Shaker and Community Representative Osman Mohamed.

EX-OFFICIO MEMBERS PRESENT: Dr. Randal Eckart, Director of Twin Cities International Elementary School. Authorizer Representatives Mr. George Lillquist, Mr. Tom Henderlite, and Mr. Fred Bartling.

ALSO PRESENT: Mr. Ali Muse, Ms. Marian Aden, and Ms. Patti Kronk.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:37a.m. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Approve Agenda

Ms. Christena moved for the Agenda to be approved, the motion was seconded. The motion passed unanimously. No corrections were noted.

3.0 Minutes from the previous regular board meeting held on June 4, 2011

Ms. Christena moved a motion to accept the previous month's minutes and the motion was seconded to endorse the meeting minutes of June 4, 2011. The motion passed unanimously. No corrections were noted.

4.0 Treasurer's Report (10 min).

a. YTD-July 2011 (Distributed)

The Chair welcomed Mr. Abdirizak Hassan to present the treasurer's Report.

Mr. Abdirizak noted the benchmark of 8% for projected revenue and expenditure. Total Revenue received was 25% and Expenditure was 7%. Mr. Abdirizak stated the holdback has increased to 40%, and the YTD Report through July 2011 was based on a 30% holdback. Also noting, a revised YTD Report will be presented at the October 8, 2011 Board Meeting.

Ms. Bethany moved the July 2011 YTD Report be received, the motion was seconded. The motion passed unanimously.

5.0 New Business:

5.1 Authorizer's Report

Mr. George, Concordia University Representative Reported:

- a. Introduction and background information on Representatives:
 - Mr. Tom Henderlite – 42 years within the Public Schools, 24 of those years as an Administrator, currently a consultant to Concordia University as a liaison.
 - Mr. Fred Bartling – Previously taught 5th Grade Elementary Education and is now teaching Adult College Education.
 - Mr. George Lillquist – 35+ years of experience within the Public Schools, including being a Principal for Robbinsdale Middle School. Currently a consultant to Concordia University as a liaison, and a member of Concordia University Charter School Advisory Board.
- b. Impressed with Twin Cities International Elementary School when visiting in May 2011, and very interested in all 3 schools. Looking forward to working with the schools to achieve goals that have been set forth.
- c. Mr. George requested the following information to be presented at the October 8, 2011 Board Meeting:
 - Brief history of Twin Cities International Elementary School's success stories, failures as well as envisions for the future of the school.
- d. Additional request of the following information to be presented at the February Board Meeting (Requesting this be presented 3times/year):
 - Accountability toward goals; why we've set these goals, what they entail, and how we intend to fulfill them (referencing new contract).
- e. Projected Enrollment.
- f. Discussed the option of re-negotiating the Building Lease.

5.2 Director's Report

Dr. Eckart reported:

- a. Discussed ISES, and explanation of required services.
- b. Distributed the Conflict of interest Forms for required signatures, for annual auditing purposes.
- c. Enrollment is strong at 571 and could rise within the next week.
- d. Stated the Fire Marshall Inspection was completed and approved with the repair/installation of fire lights.
- e. Teacher workshops began August 17, 2011, quite a bit was accomplished prior to the start date of school. New State Standards are in place, utilization of the book "Power Standards – Identifying the Standards That Matter Most". Data retreat – processing growth meetings take place throughout the school year.
- f. Replacement of new Teacher's, Human Resources Benefit Consultant's and Independent Contractor Custodial Services.

6.0 Discussion

Mr. Abdisamad expressed great gratitude to Concordia University, and stated Twin Cities International Elementary School is looking forward to a positive relationship.

7.0 Action Items

7.1 Board Officer's Nominations:

- a. Board Chair-** Ms Bethany motioned that Mr. Abdikarim remain as Board Chair, the motion was seconded. The motion passed unanimously.
- b. Secretary -** Ms. Christena motioned that Ms. Bethany fill the secretary position, the motion seconded. The motion passed unanimously.
- c. Policy Committee-** Ms. Christena volunteered for policy committee. Mr. Abdikarim nominated Ms. Bethany as well. Both members accepted. Mr. Abdirashid moved a motion to accept Ms. Christena and Ms. Bethany as policy committee members. The motion was seconded. Motion carried.
- d. Treasurer -** Ms. Bethany motioned that Ms. Christena fill the Treasurer vacancy, Mr. Abdisamad motioned that Mr. Abdirashid fill the Treasurer vacancy. The Chair motioned for a vote, per results, Mr. Abdirashid to fill vacancy, Ms. Christena moved a motion to accept Mr. Abdirashid as Board Treasurer, the motion was seconded. The motion passed unanimously.
- e.** The Chair motioned that Ms. Patti fill the Board Clerk vacancy, motion seconded. The motion passed unanimously.
- f.** Board Roster updated.
- g.** The Chair motioned that the Contract between Concordia University and Twin Cities International Elementary School be approved upon receipt of all required signatures.
- h.** Mr. Randal announced that 8 teachers have resigned and new hires are in placement.

8.0 Old Business

No old business at this time.

11.0 Adjournment

There being no further business, Ms. Christena moved a motion to adjourn the meeting at 11:51 p.m., the motion was seconded. Motion carried. The next scheduled meeting will be October 8, 2011 at 10:30am (Saturday).