

## **Twin Cities International Elementary School**

**Minutes of the School Board Meeting held on Saturday, April 10, 2010, at 10:41 am, at the International Education Center, 277 12<sup>th</sup> Avenue North, Room 120, Minneapolis, MN, 55401.**

**Board Members Present:** Mr. Abdikarim Mohamed, Ms Kristin Kjolsing, Ms Mande Rickard, Mr. Ibrahim Aden, Mr. Abdirashid Warsame, Ms. Jessica Wrobleski, Mr. Mohamoud Khalif, Mr. Abdisamad Ibrahim, and Ms Wesam Shaker.

**Absent:**

**Ex-Officio Members Present:** Authorizer representative Mr. Tom Black of Century College and Dr. Randal Eckart Director of the Minnesota International Elementary School.

**Also Present:** Board Clerk Ms Tena Pulver, Mr. Abdullah, and Mr. Ali.

### **1.0 Open Meeting**

Chair opened the meeting at 10:41 am.

Chair noted that item 6F will be added to the agenda, as requested by Mr. Black, to discuss fundraising.

### **2.0 Approve Agenda**

Ms. Kjolsing moved to approve the agenda with the addition of item 6F.

Ms. Rickard seconded.

Motion Carried.

### **3.0 Minutes from the previous meeting of February 20, 2010**

Time was given to review last month's minutes

Ms. Rickard moved to approve the minutes from March 13, 2010 with changes for the annual meeting date to read May 22 in item 7.5. Ms. Wrobleski seconded. Motion carried.

### **4.0 Financial Report**

The Chair welcomed Mr. Mohamed Egeh, business manager, to present the year to date report (and further comments respective to budgetary needs).

#### **4.1 YTD Report, most recent billing statements and accounts information with recommendations as needed.**

Mr. Egeh reported:

5.1.0 There is only 1 quarter left in the year

- 5.1.1 TIES is Tracking currently at 75% with projected enrollment at 550.
- 5.1.2 Line item 401 will need to be increased for next year's budget.  
(General Supplies-Non Instruction)
- 5.1.3 Total revenue is at 60%, 15% is holdback
- 5.1.5 Pupil transportation is front loaded due to paying Bus Company 1 month in advance.
- 5.1.6 Building Lease is front loaded due to paying rent 1 month in advance.
- 5.1.7 Total expenditures in the general fund are tracking at 72%, 3% below the benchmark.
- 5.1.8 Expecting to end the year roughly at \$2 million in the fund balance.

Mr. Mohamed Egeh noted that TIES is doing very well according to finances even with holdbacks. Mr. Egeh asked for any questions or concerns about the report and budget.

Chair thanked Mr. Mohamed Egeh and again asked for any questions

Mr. Abdirashid moved the motion to accept the year to date financial report, Mr. Abdisamad seconded, Motion carried.

## **5.0 New Business**

### **6.1 Authorizer's Report**

Charter School Authorizer Remark's:

Mr. Tom Black reported:

- 6.1.0 Apologies for the absence of Mr. Jim Grose.
- 6.1.1 MDA coming up with new training information soon. New board members will be trained after the annual meeting.
- 6.1.2 Star Tribune- published an article on the need for charter school authorizers to be screened more carefully.

### **6.2 Director's Report.**

Dr. Eckart reported:

6.2.0 Passed out copies of the recent Directors report that was sent home to families and the community this past week.

6.2.1 Summer School:

June 14-July 8 (15 total student days)

July 5<sup>th</sup> will be a holiday with no summer school

Classes will be Monday-Thursday 7:45-12 noon.

Budget will allow:

11 teachers, 5 EA's, 1 Administration, and 1 Office Staff

Busses:

6 TIES buses and 3 MIMS busses

Students have been chosen based on need (target student numbers include):

19-K

20-1

38-2

47-3

55-4

These students are considered in need of extra academic help based on NWEA scores.

13 students will be in a newcomer group with special focus on: Social Language, Beginning academic skills, and intense vocabulary building.

Class Breakdown:

1-K

1-1

2-2

3-3

3-4

Discussion followed on suggestions/ideas and comments for this year's summer school program. Discussion topics focused on recess time and class size.

Chair thanked Dr. Eckart for his report and asked for any questions

## **7.0 Other Reports and Action Items**

### **7.1 Policy Readings**

#### **First reading**

##### **7.1.0 Policies (Title I Parent Involvement Policy)**

Discussion took place on the timeline of approving this policy, as Ms. Wroblewski requested the policy to be marked urgent.

The policy will be accelerated to final reading with pending approval at the next board meeting.

Ms. Wroblewski moved to approve the Title I Parent Involvement Policy as first reading and to make urgent for the next meeting, Ms. Rickard seconded. Motion carried.

#### **Second reading**

##### **7.1.1 Policies 402 and 524.**

Ms. Kjosling moved to accept policy 402 as second reading. Ms. Wroblewski seconded. Motion carried.

Policy 524 will be moved to third reading at the next board meeting.

#### **Final reading**

##### **7.1.2 Policies 102, 412, and 514.**

Ms. Rickard moved to approve and adopt policies 102, 412, and 514 with all changes noted. Ms. Kjosling seconded. Motion carried.

## **7.2 2010-2011 School Year Calendar**

Ms. Kjolsing passed out copies of the new 2010-2011 calendars. (170 day and 172 day proposed student contact days) as well as a separate testing calendar for the 2010-2011 school year.

Ms. Rickard moved to adopt and accept the 172 school day calendar. Ms. Kjolsing seconded. Motion carried.

### **7.3 Update Board Goals 2009-2010**

Board looked over packet of updated goals.  
Changes noted by Ms. Rickard to include updated polices and policies currently working on.

### **7.4 Annual Meeting Notice**

May 22<sup>nd</sup>, 2010.

2 teachers have been nominated for open positions

6 community members have been nominated for open positions.

### **7.5 Student Class Size**

3<sup>rd</sup> grade is the largest class group at this time.

Currently TIES has:

6 Kindergarten Classes

6 First Grade Classes

6 Second Grade Classes

5 Third Grade Classes

5 Fourth Grade Classes

Due to building limits no more additional space is available.

Discussion followed regarding class size and what is best for TIES and the community.

### **7.6 Fundraising**

Mr. Black gave a brief insight into Century College's fundraising foundation and invited the board to consider adding something similar to TIES.

### **8.0 Action Items.**

No action items took place during this section of the meeting.

Policies 102, 412, and 514 were approved earlier in meeting, as stated above.

### **9.0 Old Business.**

No old business at this time.

## **10.0 Adjournment.**

Ms. Kjolsing moved a motion to adjourn the meeting at 1:13 pm.

Ms. Wrobleski seconded. Motion carried.