

TWIN CITIES INTERNATIONAL ELEMENTARY SCHOOL

Regular Board Meeting
November 15th, 2008, 10:30 a.m.
International Education Center, Room 120

Board Members Present:

Abdikarim Mohamed, board chair, Abdirashid Warsame; Mandee Rickard, secretary; Abdisamad Ibrahim, Kristin Kjolsing; treasurer, Jessica Wroblecki, Wesam Shaker, Ibrahim Aden

Board Members Absent:

Mahmoud Kalif Ahmed

Ex-Officio:

Kelley Booth; clerk, Randal Eckart, Tom Black, Mohamed Egeh

Guests:

Abdullah Mohamed, Ali Muse

Call of Order:

10:45 a.m.

Agenda:

- Abdisamad moved a motion to approve the agenda, Abdirashid second it, motion carried.

Review Minutes from Previous Meeting:

- Item C under discussion items should be changed from not ready to tabled.
- Kristin moved a motion to approve the revised minutes, Abdisamad second it, motion carried.

Treasurer's Report:

- Mohamed Egeh pointed out that at each board meeting there will be two new reports in addition to the YTD report as requested by the administration. These reports include the Receipt Listing Report and the Check Register for the month. These reports show how much money is coming in and going out each month.
- The overall budget is tracking at 27% with a few items tracking over 33% due to front loaded spending.

Year-to-Date Spending:

The year-to-date spending was as follows:

Total Revenue: \$ 1,913,391

Total Expenditures: \$ 1,832,247

General Fund Profit (Loss): \$ 81,144

Food Service Revenue: \$ 88,812

Food Service Expenditures: \$ 75,958

Food Service Fund Profit (Loss): \$ 12,854

New Business:

A. Sponsor's Report

- Tom Black was present at the meeting on behalf of Century College. Tom stated that everything is going well at Century as they prepare for the spring semester. Tom also updated Mande with new email address.

B. Director's Report

- Randal stated that the parent meeting on 10/22 for the 3rd & 4th grade was a success and that another parent meeting is scheduled on 11/19 for grades K-2.
- Conferences were held on 11/5-7 with a good turnout.
- The after school program began on 11/11 with 3 third grade classes and 2 fourth grade classes. There could have been more classes if more teachers were available to teach. The program targets students that are just below grade level in math and/or reading.
- The first set of ILP goals have been set up and based on the data, we are confident that we have a better handle on things this year.
- We have posted a position for a new DCD teacher as well as a new SPED EA due to the influx of kids with special needs.
- Mr. Abdullah asked Randal to read the percentages from the NWEA test scores:
 - i. In first grade 41% of students at low risk and 21% of students at high risk based on the national benchmark. With about 60% of the students in alignment, we are at the same place as we were in the 3rd quarter of the previous year, which is excellent news.
 - ii. Students reading at grade level (percentages): Kindergarten, 31% 1st grade, 79%; 2nd grade, 42%; 3rd grade, 51%; and 4th grade, 33%.
 - iii. In math, grade 1 is 33% low risk and 42% high risk, grade 2 is 38% low risk and 41% high risk, grade 3 is 49% low risk and 34% high risk and grade 4 is 49% low risk and 29% high risk.
 - iv. Kristin also pointed out that on the NWEA website, teachers were able to print out a graph to show parents where their students are in comparison to the national and state averages.

Discussion Items:

- A. Incentive Program: The incentive committee has only met once since the last board meeting. Information has been gathered from other schools. Abdirashid recommended that the committee bring the top 3 examples to the next board meeting for further review.
- B. Bylaws: The only revisions in the by-laws have been made to page 6 and 9, which states that board members can instead of can't receive compensation. Kristin would like the minutes to reflect that this discussion item has been on the agenda for the months of September, October and November. Because this would be the 1st time in 8 years that the by-laws have been amended, Abdirashid recommends that the board is cautious with its decision. Abdirashid would not like to join the committee, but would like to do more of his own research on this topic. A deadline was set by Abdikarim that this item is to be listed as an action item in December 2008.
- C. Communication Policy: Mande moved a motion to approve the new Communication Policy, Abdirashid second it, motion carried.
- D. The Crisis Management Policy: It emailed to all board members. Send suggestions to the policy committee.

- E. Board Goals: Mandee, Kristin and Abdikarim will be attending an officer training in February in Mankato. No dates are set for Phase II & Phase III training. Abdisamad's profile is still needed for the website. Administration is asking the board to not set caps for class sizes yet because of the influx of students until next board meeting.

Action Items:

- A. Business Manager contract: An amount was negotiated and all other items were agreed upon. Kristin moved a motion to approve the revised Business Managers contract, Abdirashid second it, motion carried.
- B. Bylaws: Tabled/Not Ready—Deadline set for next board meeting.
- C. Resignation of Yasmine Dirie: Replacement was hired and will start on 11/17. Kristin moved a motion to approve the hire of the replacement of Yasmin Dirie, Mandee second it, motion carried.
- D. Amend school calendar: Abdirashid moved a motion to amend the calendar date for Eid al-adha from 12/11/2008 to 12/8/2008, Mandee second it, motion carried.
- E. School Board Budget: Tabled/Not Ready—Deadline set for next board meeting.
- F. Communication Policy: Mandee moved a motion to approve the Communication Policy, Abdirashid second it, motion carried.

Old Business:

- None

Adjournment:

Kristin moved a motion to adjourn meeting, Abdirashid second it, motion carried at 12:50.

Next Meeting: Saturday, December 6th, 2008 @ 10:30 a.m.