

# TWIN CITIES INTERNATIONAL ELEMENTARY SCHOOL

Regular Board Meeting  
October 11<sup>th</sup>, 2008 10:30 a.m.  
International Education Center, Room 120

## **Board Members Present:**

Abdikarim Mohamed, board chair, Abdirashid Warsame; Mande Rickard, secretary; Abdisamad Ibrahim, Kristin Kjolsing; treasurer, Jessica Wroblecki, Mahmoud Kalif Ahmed, Wesam Shaker

## **Board Members Absent:**

Ibrahim Aden

## **Ex-Officio:**

Kelley Booth; clerk, Randal Eckart, Mark Felsheim,

## **Guests:**

Abdullah Mohamed, Mohamed Aden, Ali Muse, Mohammad Osman

## **Call of Order:**

10:37 a.m.

## **Agenda:**

- Item 7b was tabled.
- Items in 7c revised to two individual line items. Discipline policy is 7d.
- Abdirashid moved a motion to approve the revised agenda, Abdisamad second it, motion carried.

## **Review Minutes from Previous Meeting:**

- Kristin moved a motion to approve the previous minutes, Jessica second it, motion carried.

## **Treasurer's Report:**

- The school is tracking at 25% so far this year.
- Some items are tracking over the 25% because these items were paid for at the beginning of the school year. These items will even out as the school year goes on.
- Mohamed provided the board with the September billing statements as requested at the previous board meeting.

## **Year-to-Date Spending:**

The year-to-date spending was as follows:

Total Revenue: \$ 1,498,943

Total Expenditures: \$ 1,347,146

General Fund Profit (Loss): \$151, 796

Food Service Revenue: \$ 50,709

Food Service Expenditures: \$ 29,314

Food Service Fund Profit (Loss): \$21,396

- Abdirashid moved a motion to approve the YTD budget and billing statement, Abdisamad second it, motion carried.

**New Business:**

A. Sponsor's Report

- Mark stated that things are going well at Century. Abdirashid attended the open house for the new building. Century is at its highest enrollment so far with 9,000.00 plus students. Mark would like to find a way to get some of Century students to come out to our school to help the students with reading and math. Mandee agreed that she would like to see Century students out here as well and is willing to be a contact person between the schools.

B. Director's Report

- A parent meeting was held that included administration as well as some 30 parents. The parents like the idea of having grade level meetings to learn how they can help to educate the kids at home using tools they learned from the teachers at the meeting. There will be a 3<sup>rd</sup> and 4<sup>th</sup> grade parent meeting on October 22<sup>nd</sup>.
- On October 10<sup>th</sup>, the school had about 45 Hamline University students visit from the MIT program.
- On October 9<sup>th</sup>, there was a meeting for the after school program. We are planning on starting after the 2<sup>nd</sup> quarter starts.
- 1<sup>st</sup> quarter ends on October 30<sup>th</sup>.
- There is no school for students on October 31<sup>st</sup> for a staff development day.
- MEA is October 16<sup>th</sup> and October 17<sup>th</sup>. The staff will be attending 4 hours of required training during those days.
- The New York Times reporter came and spent several hours at the school. She came back extra days to spend more time with the kids and staff. Randal says that we will be getting a very positive article in the new couple of weeks. The reporter spent several hours talking with parents. She also visited several other schools in the area. Joe Nathan will also be writing an article.

**Discussion Items:**

- A. The incentive program is still in the works. Kristin is gathering information from other charter and public schools. She hopes to finalize everything by the next meeting. If anyone has any comments or questions, please talk to Kristin.
- B. Kristin is researching the policies in place at other schools to assist us in creating stipends for school board members. The board needs to develop and agree upon a dollar amount to add as a line item in the budget. Kristin calculated numbers for all expenditures, which totaled thirty five thousand dollars for the board budget. This money will include member compensation, supplies, and training. The money set aside for stipends will depend on whether the person

holds an officer position or is a board member. The board by-laws need to be adjusted before we can approve a budget. The member stipends are being suggested because of how dramatically the teacher's time has increased on the board. Different committees are meeting after school or on weekends.

- C. Complaint policy is very open...it leaves room for different complaints. Mark suggested that the administration reports annually the number of complaints and how they were resolved. It was suggested to make the policy more positive. We want people to know that we are an institution that encourages communication. It was recommended that once the policy is adopted, it is made available on the website for parents and staff to see. This policy is not ready for an action.
- D. The discipline policy has some word changes and Kristin would like any input from the board on this policy.
- E. School Board Profiles- Mandee is still waiting on several people to finish their profiles to be posted on our website. Please get those to her immediately.
- F. Board goals- Mandee stated that the planning of phase 3 & 4 are in the works. She will keep us posted on the upcoming training. She also added that classroom teachers are participating in data meetings every Tuesday with Ms. Sandi. The adoption of the new math curriculum and social studies curriculum has been completed. The after school program will begin in November. There will be a break in the middle of the after school program to accommodate families due to the cold weather and time the sun sets. There was a short discussion about teachers and EA's going out to the communities to offer homework help in the communities during the break. We were informed that we are waiting to hear about the space that can be provided for the teachers, EA's and students.

**Action Items:**

- A. The Annual Report for 2007-2008 is required to be reported by October 1<sup>st</sup>. The report reflects items that happened during the 07-08 school year. Mark would like a 1 or 2 page summary of the positive items on the report to send to the Chancellor's office. Mandee moved a motion to approve the Annual Report for the 2007-2008 school year, Kristin second it, motion carried.
- B. Tabled
- C. Tabled.
- D. Discipline Policy. Kristin moved a motion to approve the Discipline Policy, Jessica second it, motion carried.

**Old Business:**

- The contract with the business department was looked over and revised by the administration. The revised contract was presented to the business department and the two parties will be looking it over on October 10<sup>th</sup>.

**Adjournment:**

Kristin moved a motion to close the board meeting, Abdirashid second it, motion carried. 12:30 p.m.

**Next Meeting: Saturday , November 15<sup>th</sup> , 2008 @ 10:30 a.m.**