

TWIN CITIES INTERNATIONAL ELEMENTARY SCHOOL

Regular Board Meeting
September 13th, 2008 10:30 a.m.
International Education Center, Room 120

Board Members Present:

Abdikarim Mohamed, board chair, Abdirashid Warsame; Mande Rickard, secretary; Abdisamad Ibrahim, Kristin Kjolsing; treasurer, Jessica Wroblecki, Mahmoud Kalif Ahmed, Ibrahim Aden

Board Members Absent:

Wesam Shaker

Ex-Officio:

Kelley Booth; clerk, Randal Eckart, Mark Felsheim, Tom Black, Mohamed Egeh

Guests:

Kelli Wilson, Abdullah Mohamed

Call of Order:

10:42 a.m.

Agenda:

- Abdisamad moved a motion to approve the agenda, Kristin second it, motion carried.

Review Minutes from Previous Meeting:

- Under Agenda, tabled is spelled incorrectly.
- Under Discussion, letter B; the first sentence is unclear.
- Jing Zhu should be listed under Guest Report.
- Abdirashid moved a motion to approve the revised board minutes, Abdisamad second it, motion carried.

Treasurer's Report:

- The report that Mohamed gave was not the usual year to date report he gives out. This report included a compliance report and check register.
- The detailed audit report will be available in a month or so.
- Mohamed pointed out that the Minneapolis school district does not have their books closed yet for the 07-08 school year and we do.

Year-to-Date Spending:

The year-to-date spending was as follows:

Total Revenue: \$ 1,027,277

Total Expenditures: \$ 1,075,108

General Fund Profit (Loss): (\$47,831)

Food Service Revenue: \$ 77,014

Food Service Expenditures: \$ na

Food Service Fund Profit (Loss): (\$ 77,014)

New Business:

A. Sponsor's Report

- Mark wanted to introduce the board to Tom Black. Mark and Tom will be sharing the board meetings in an effort to have someone at each meeting from Century College. Mark will still be the primary contact at Century College. Mark wants to help our school by using some of their resources. Mark is looking forward to a great year and invites everyone to the open house at Century College's new building.

B. Director's Report

- Teachers attended 8 training workshops prior to the beginning of the school year.
- The school purchased a data warehouse solution to aid the data coordinator in collecting information.
- Student uniforms will be distributed starting the week of September 15th and all students will be expected to wear them starting September 22nd.
- On September 23rd, a reporter from the New York Times will be visiting the school.
- Our new bus company is Monarch. The start was rocky, however it is getting better and the buses have been on time both in the morning and for dismissal. The bus company (including drivers) met with administration to go over bus safety. The drivers will be getting their usual traditional East African lunch, midyear.
- A primary initiative for the 2008-09 school year is RTI.
- A newsletter went home to parents that included the breakfast and lunch menu.
- The after school program will be beginning sometime in November. An enrichment class will be added this year.
- There was a good turnout at the open house on August 28th.
- NWEA math and reading testing will begin in October.
- Enrichment classes are being given to all students in grades 1-4. The students are studying the following topics: First – Transportation, Second – Patterns, Third – Mysteries, Fourth – Engineering.
- Picture day will be on October 6th.
- Randal will be attending the annual director and superintendent meeting on September 19th.

C. Director of Curriculum and Instruction Report

- See the attached power point presentation.

D. School Board Training Report

- Kristin reported that most board members attended the training on August 13th.

- There are two main areas in a school board; finance and policy.
- Goals were created together with our sponsor.
- Kristin stated that there are four main components of finance:
 - Current contract with the business department.
 - Create a finance committee.
 - Have a monthly line item of every transaction.
 - Line items brought to board meetings and approved every month.
- A board needs all four items to function correctly.
- Kristin said that it was a very good training and that it is time for the board to make these necessary changes.

Discussion Items:

- A. Staff Incentive Program- A committee has been formed with Kristin, Mandee, and Abdikarim to research an incentive program to encourage teachers to use less emergency time off. The committee will report at the next meeting.
- B. Designated budget for the board- Mandee stated that we need to have a specific budget for board expenses, which includes: copy paper, binders, parking, training, etc... Kristin presented the idea of receiving a stipend. Kristin will do more research and report back in October with more specific details.
- C. Renewal of Business Managers contract- Currently we do not have a signed contract with a business manager. A finance committee has been created to work on this contract. The committee includes Abdikarim, Kristin, and Randal. They will update the board in October on its progress.
- D. Policies: Complaint, 506- Discipline- tabled.
- E. School board profiles for website- Please write a short summary of your experience and position on the board and/or at TIES. Email your document to Mandee asap.
- F. Update board goals- a member of the school board will give a brief report to the staff at the Wednesday Staff Meeting about the previous meeting, the following committees have been added to our goals: a finance committee and a parent education committee.

Action Items:

- A. Charter School Association Contract- Mandee moved a motion to approve the Charter School Association Contract for the 2008-09 school year. Abdirashid second it, motion carried.
- B. July 2008 Resignations- Kristin moved a motion to approve the July 2008 Resignations, Jessica second it, motion carried.
- C. Designated budget for the school board- tabled.

Old Business:

None

Adjournment:

Kristin moved a motion to close the board meeting, Mandee second it, motion carried.

Next Meeting: Saturday, November 15th 2008 @ 10:30 a.m.