

Twin Cities International Schools (TCIS)

Lottery Process:

A Lottery process is used at the beginning of any school year, if there are more students who have pre-enrolled than there are spaces for in each grade level, and after the Admission Policy enrollment preferences (sibling, school staff, KDG age requirements) have been filled.

TCIS opens its pre-enrollment in Mid-February of the previous school year for which parents are wishing to enroll. TCIS accepts pre-enrollment forms until July 15 prior to the school year starting or until 125 student spots per grade level are filled.

At that time, if there are more than 125 students per grade waiting placement, TCIS will plan a lottery. Parents who have completed an on-time pre-enrollment form will be contacted as to the specific date, time and location of the lottery, should they wish to attend. **Presence at the lottery is not required to be eligible.** The lottery will be held in the early part of August to allow families & the district enough time to make transportation arrangements or find other placement should they not be selected during the lottery. Notice of the lottery will also be published on the school's website.

The lottery will be conducted by the School Director & Administrative Team. Student names will be put on slips of paper and randomly drawn until all 125 spaces are filled. All other names will be placed on the waiting list. Parents will be notified by phone & mail if their child is selected during the lottery if they are not in attendance.

The dates listed above may change for each school year and will be posted on the school's website for enrollment information.