



2020-2021 Twin Cities International Schools Instructional Model Readiness Goals And Transition Decision Dates

On Thursday, October 22, 2020, the Twin Cities International Schools administrative team will examine Hennepin County 14-day COVID-19 case rates along with additional information to determine if there is enough evidence to consider safely transitioning to a Hybrid instructional model for the second trimester of the school year which begins Monday, November 30, 2020.

The TCIS Hybrid instructional model will be an AA/BB/DL format with students receiving two In-Person instructional days, two Distance Learning days and one Distance Learning day.

- During the two In-Person Instructional days, students in the building will receive instruction by the content/classroom teacher
- During the two Distance Learning days, students in elementary (Grades K-4) will receive EA support and recorded instruction from the teacher. Middle school students (Grades 5-8) will still receive daily online teacher instruction based on their hourly class schedule
- All students (Grades K-8) will receive online teacher instruction on the Friday Distance Learning day

TCIS plans to phase in its implementation of the Hybrid instructional model.*

Phase 1: For the first three weeks (Nov. 30-Dec 18) of Hybrid instruction, students in [Kindergarten](#), [Grade 1 and Grade 2](#) will attend school in the AA/BB/DL format; students in Gr. 3-8 will remain in the Distance Learning model.

Phase 2: Students in [Grades 3-8](#) will return in the AA/BB/DL format beginning Jan. 4, 2021

**Phased implementation will occur based on most current 14-day county case rate data and may be subject to change*

Learning Model Parameters

Number of cases per 10,000 over 14 days, by county of residence	Learning Model
0-9	In-person learning for all students
10-19	In-person learning for elementary students; hybrid learning for secondary students
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students; distance learning for secondary students
50+	Distance learning for all students

**(taken from MN Safe Learning Plan 2020-21)*



2020-2021
Twin Cities International Schools
Instructional Model Readiness Goals
And Transition Decision Dates

If that answer is NO:

- TCIS will share its recommendation to the TCIS School Board on Thursday, October 22, 2020 for approval
- TCIS will announce its plan to continue in the Distance Learning model through December 2020, to school staff and families no later than Friday, October 30, 2020, allowing employees and families four weeks to plan before the end of the first trimester
- TCIS administrative team will re-evaluate the decision again on December 3, 2020 for possible return in a Hybrid model on January 4, 2021

If that answer is YES:

- TCIS will share its recommendation to the TCIS School Board on Thursday, October 22, 2020 for approval moving forward
- TCIS administrative team will begin its evaluation of the following 12 readiness goals

Hybrid Instructional Model Transition Readiness Checklist:

Readiness Goal	Goal Status
1) Case rates (14-day) for Hennepin County has remained below 30 per 10,000 residents for the previous 3 weeks	
2) Each student on a Hybrid in-school day has access to a device at school without bringing the loaned device back and forth	
3) All K-8 classrooms are able to accommodate 50% capacity of class enrollment with 6 feet physical distancing parameters in place	
4) School schedules and traffic flow are set to accommodate cafeteria capacity, student transitions, bathroom breaks and other physical distancing expectations	
5) TCIS has adequate PPE inventory for staff, students and visitors	
6) TCIS has COVID-19 screening & health operations protocols in place based on the MN Decision Tree guidance and MDH Planning Guide for Schools	
7) TCIS has coordinated with its Transportation vendor and can safely transport students to/from school abiding by the 50% capacity guidelines	
8) TCIS has coordinated with its Food Service vendor and can safely and seamlessly offer both in school and take home meals to students	
9) Fewer than 40% of families opt for full-time Distance Learning Academy for the remainder of the school year	
10) TCIS has adequate staffing under the hybrid and full-time Distance Learning tracks	
11) Enrollment numbers in Hybrid and full-time Distance Learning Academy (DLA) classes have been adjusted	
12) TCIS Regional Support Team has agreed to the instructional model transition (Thurs. Nov. 5th, 2020 - 1pm)	



2020-2021
Twin Cities International Schools
Instructional Model Readiness Goals
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On Monday, October 26, 2020, Twin Cities International Schools will begin its data collection and evaluation of readiness goals that must be met before transitioning out of Distance Learning and into a Hybrid instructional model for the second trimester.

1. Goals 1-8: To be evaluated by COVID-19 Coordinator and COVID-19 Lead Employees
2. Goal 9: Parents will be surveyed through phone calls and will choose between the following two options for the remainder of the school year:
 - a. Remain in a full-time Distance Learning Academy for the SY 2020-21
 - b. Attend in whichever model the school implements throughout the remainder of the school year
 (Parents may choose different options for different children in their household).
3. Goal 10: Based on data from Goal 9, TCIS Administrators and HR team will evaluate feasibility of staffing.
 - a. Staff will be surveyed regarding their Employee COVID-19 Related Leave and Accommodation options and required to complete the form during the week of November 2nd, 2020.
 - b. Staffing adjustments will be made accordingly
4. Goal 11: TCIS Enrollment Coordinator with assistance from TCIS Administration will begin shifting class assignments in accordance with parent and staff requests. This will be completed no later than Monday, November 23, 2020 and parents and staff will be notified of the homeroom teacher/class roster using a Google spreadsheet. Classes will go live in Synergy on Monday, November 30, 2020. This will primarily impact students in Grades K-4. Middle School students will receive their trimester two schedule in Parent/Student Vue on Monday, November 30, 2020.

If these readiness goals are MET by Tuesday, November 10, 2020, TCIS will call a Special Board Meeting to review and approve the transition to a Hybrid instructional model on Wednesday, November 11, 2020.

TCIS staff and families will be notified of the official decision on Thursday, November 12, 2020.

If these readiness goals are NOT met, please see the chart below for additional reconsideration dates:

Readiness Goal Deadline	Transition Y or N	Start Date		Reconsider Date	Reconsider Readiness Deadline
11/10/2020		11/30/2020		12/3/2020	12/10/2020
12/10/2020		1/4/2021		1/14/2021	1/21/2021
1/21/2021		2/8/2021		2/18/2021	2/25/2021
2/25/2021		3/22/2021			

**additional spring 2021 dates may be added if necessary*



2020-2021
Twin Cities International Schools
Instructional Model Readiness Goals
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Once TCIS moves into a hybrid instructional model, we will work quickly and safely to move into a phased, in-person instructional model as the county data allows. **The TCIS In-Person model will still have Fridays as a Distance Learning day to give us time for additional cleaning and planning.**

Phase 1: For the first two weeks of In-Person instruction, students in [Kindergarten, Grade 1 and Grade 2](#) will attend school full-time; students in Gr. 3-8 will remain in the hybrid model

Phase 2: Students in [Grades 3-6\(8\)*](#) will return for full-time In-Person instruction; students in Gr. 7 and 8 will remain in the hybrid model -- **If the county data allows 7 & 8 Grade students to transition into in-person at this time, we will include them.*

Phase 3: Students in [Grades 7 & 8](#) will return for full-time In-Person instruction

In-Person Instructional Model Transition Readiness Checklist:

Readiness Goal	Goal Status
1) Case rates (14-day) for Hennepin County has remained below 20 per 10,000 residents for at least three weeks	
2) Each student has access to a device at school without bringing the loaned device back and forth (Gr. K-6)	
3) All K-8 classrooms are able to accommodate 50% capacity of class enrollment with 6ft physical distancing parameters in place	
4) School schedules and traffic flow are set to accommodate cafeteria capacity, student transitions, bathroom breaks and other physical distancing expectations	
5) TCIS has adequate PPE inventory for staff, students and visitors	
6) TCIS has COVID-19 screening & health operations protocols in place based on the MN Decision Tree guidance and MDH Planning Guide for schools	
7) TCIS has coordinated with its Transportation vendor and can safely transport students to/from school	
8) TCIS has coordinated with its Food Service vendor and can safely offer in school student meals	
9) Fewer than 40% or of families opt for full-time Distance Learning for the remainder of the school year	
10) TCIS has adequate staffing for In-Person and under the full-time Distance Learning tracks	
11) Enrollment numbers in regular classes and full-time Distance Learning Academy (DLA) classes have been adjusted	
12) TCIS Regional Support Team has agreed to the transition of instructional model	