

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, June 4, 2016 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #126, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Community Representative Mr. Abdisamad Ibrahim, Teacher Representative Ms. Jean Zivkovich, Teacher Representative Ibrahim Aden, Teacher Representative Wesam Shaker, Community Representative Abdirizak Hassan, Treasurer Mr. Faysal Ali

ABSENT: None

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame

ALSO PRESENT: Ms. Ellie Langlas, Ms. Kelli Smith, Ms. Shannon Pepper, and Accountant Mr. Abdulkadir Salah

1.0 Call to Order

Chair opened the meeting at 10:32am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting.

3.0 Approve Agenda

Ms. Jean motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meeting of May 14, 2016

Mr. Faysal motioned for the Board Meeting Minutes of May 14, 2016 to be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of May 14, 2016

No Business Arising from the Minutes of May 14, 2016

6.0 Treasurer's Report

6.1 July 2015-May 2016 YTD Report

Mr. Abdulkadir presented the July 2015- May 2016 YTD Report.

Mr. Abdirizak motioned for the July 2015-May 2016 YTD report to be received. The motion was seconded, and the motion carried.

7.0 Authorizer's Report

Item Tabled

8.0 Director's Report

Mr. Abdirashid and Ms. Kelli reported:

1. ADM 595 as of Friday.
2. All testing has been completed as of last Wednesday and is in the process of being analyzed for data.
3. We have received our first and second quotes from our Benefits brokers – the initial renewal was an increase of 12%, which has already been negotiated down to an increase

of 7%. We have met and continue to meet to discuss other ways to trim that increase and maintain quality benefits to our staff.

4. The bus company also provided their bid for bus services with a 5% increase. We have met with them and are negotiating to try and reduce that cost increase.
5. There are 3 days of school left for students and 4 for staff - Monday is Field Day, Tuesday is Kdg Graduation, Wed. is a half day for students and there will be a special assembly held that day, Thurs is professional development for staff including our end of the year data retreat.
6. Summary of the Strategic Planning meetings: All meetings have been completed with all Stakeholders. From the following lists we will create goals and implementation plans/procedures for our Strategic Plan.

*Here is a summary of the most commonly noted suggestions for programs/services/systems that are essential to **maintain our vision and** programs /services/systems that are essential to **improve/add** in order to achieve our vision for the next 5 years across all stakeholders:.*

a. Academic Achievement

To increase academic achievement proficiency and growth for all students whereby Kindergarteners are ready for school, 3rd graders read at grade level and all students are exposed to college and career readiness standards through a rigorous learning environment.

Maintain	Improve/add
<i>Online Learning Resources for Students and Staff</i>	<i>Child Nutrition and food offerings (breakfast)</i>
<i>Spelling Program</i>	<i>More physical activity - daily</i>
<i>New Math Curriculum (Pearson Online)</i>	<i>Improved plan for specific interventions (EAs, licensed teachers, after school, Rdg Corps)</i>
<i>MAP Goal Setting with Students</i>	<i>Pre-K Programs</i>
<i>Positive Student/Teacher Relationships</i>	<i>Parent education/communication specific to Academics</i>
<i>Consistent schedules for staff and students with minimal transitions for students</i>	<i>Smaller Class Size</i>
	<i>Increase book access for library and classrooms</i>
	<i>Additional support to Improve Student Behavior</i>
	<i>Cross-Content Literacy instruction and training</i>

b. Finance & Facilities

To ensure a positive learning environment with appropriate facilities to support students learning and high quality teaching. TIES Board will support positive initiatives of this Strategic Plan through its yearly budgeting process.

Maintain	Improve/add
<i>Field Trips</i>	<i>Parking Lot Security Cameras/ Lighting</i>
<i>Security/Camera/Fobs Access to building</i>	<i>Separate gym/ cafeteria for students</i>

<i>Online Learning Resources</i>	<i>Separate staff lounge/ work room/EA space</i>
<i>Instructional Coaches</i>	<i>Student bathrooms</i>
<i>Classroom supplies/teacher budgets</i>	<i>Hallway lockers/ increase space in classrooms</i>
<i>On-site parking</i>	<i>Improve outside school/ grounds appearance inclu. school specific signage</i>
<i>Secured Playgrounds</i>	<i>Finance additional club/sports activities</i>
<i>Dean of Students</i>	
<i>Maintain Healthy Fund Balance</i>	

c. *Human Relations*

Improve district processes to recruit and retain a highly qualified, collaborative, and accountable workforce.

Maintain	Improve/add
<i>Low Cost Health Care</i>	<i>Salary Increase (more steps, lanes, certifications)</i>
<i>Sick Time</i>	<i>Compensation Plan for Attendance, Sick time unused, bank time, gifting days etc...</i>
<i>Tuition Reimbursement</i>	<i>Decrease Family Insurance Premium</i>
<i>Professional Development</i>	<i>Increase Tuition Reimbursement</i>
<i>School Calendar (Friday Schedule, Common Prep, Planning time)</i>	<i>Additional EA staff</i>
<i>Add. Employment Opportunities</i>	<i>Lunchroom/Recess Supervisors</i>
<i>Salary Compensation</i>	<i>Reduced Class Size</i>
	<i>Social Worker/Counselor</i>
	<i>Improve Hiring guidelines, procedures and transparency</i>

d. *Parent & Community Involvement*

To empower parents to be actively engaged in their student's education and school decision making processes by providing ongoing training. To ensure timely communications with our school community. To build partnerships with community organizations and educational stakeholders to support student success.

Maintain	Improve/add
<i>Kindergarten Orientation for parents & students</i>	<i>Parent Academy</i>
<i>Conferences 2x a year</i>	<i>Community/Business Partnerships</i>
<i>Phone Tree</i>	<i>PTA</i>
<i>Parent Chaperones for Field Trips</i>	<i>Parent Communication techniques, frequency, content</i>
<i>Community Volunteers</i>	<i>Parent visits to classrooms limited to designated times</i>
<i>Somali TV partnership</i>	<i>Parent/Community Volunteers (clubs/sports, etc...)</i>
<i>Translation Services</i>	<i>Family fun nights</i>
<i>Advisory Council</i>	

e. *Teaching & Learning*

To ensure a positive learning environment for staff and students. TIES will develop and deliver high-quality instruction supported by curriculum and programming that elevates teacher effectiveness and prepares students for the real-world workforce. TIES encourages employee knowledge, collaboration, creativity, and talents to advance learning for ALL.

Maintain	Improve/add
<i>Extended learning opportunities</i>	<i>New Specialist courses (Art/Music/Stem/Coding/typing/cyber safety)</i>
<i>Online Learning programs</i>	<i>Cultural Training</i>
<i>Collaboration Time</i>	<i>Enhanced enrichment/gifted ed opportunities</i>
<i>Student Success Acknowledgements</i>	<i>Professional Development (EA, Teacher, Behavior, CPR, Diversity)</i>
<i>Field Trips</i>	<i>After School Clubs/Sports</i>
<i>Specialist Classes</i>	<i>Science & Science Experiments</i>
<i>Reading Kids kept all year</i>	<i>Teaching mentoring /coaching program for all staff</i>
<i>Availability of Instructional Resources</i>	
<i>Technology (students & staff)</i>	

f. *Technology*

TIES will provide equitable and effective use of existing and emerging 21st Century technology to engage, challenge, and nurture diverse learners in preparation for global citizenship in an increasingly complex information society. Students and educators will be well versed and competent in the ever advancing landscape of technology through the use of infrastructure, curriculum components and extended learning opportunities.

Maintain	Improve/add
<i>Chromebooks</i>	<i>Chromebooks/computer centers in classrooms</i>
<i>Smart Boards/Doc Cams</i>	<i>New phone answering system</i>
<i>Staff laptops</i>	<i>Improved website</i>
<i>Security Cameras</i>	<i>Sound systems in classrooms</i>
<i>It Support team</i>	<i>More Technology training for staff & parents</i>
<i>Online Learning Programs/Resources</i>	<i>Parent Portal</i>
<i>Key Fobs</i>	<i>Printers (student print feature for Chromebooks)</i>
<i>Internet speeds</i>	<i>Technology Committee</i>
<i>Staff Lounge machines</i>	

Board Members agreed to have a Special Board Meeting on Monday, August 8, 2016 at 5:00pm to set SMART goals for the Strategic Plan. Once the goals are set, administration will present the goals to staff members during the 2016-2017 Professional Development.

Mr. Abdirizak motioned for the Director's Report to be received. The motion was seconded, and the motion carried.

9.0 Other Reports, Discussion, and Action Items

9.1 Policy Readings for the Month of June 2016

9.1.1 801 Equal Access to School Facilities

9.1.2 806 Crisis Management

9.1.3 310 General Record Retention Policy

Mr. Faysal motioned for Policies 801 and 806 to be approved as final readings. The motion was seconded, and the motion carried.

9.2 2016-2017 TIES Regular School Board Meeting Schedule

Ms. Marian presented the 2016-2017 TIES Regular School Board Meeting Schedule.

Ms. Jean motioned for the 2016-2017 TIES Regular School Board Meeting Schedule to be approved. The motion was seconded, and the motion carried.

9.3 Approval of Original 2016-2017 Budget

Mr. Abdirizak motioned for the Original 2016-2017 Budget to be approved. The motion was seconded, and the motion carried.

10.0 Closed Item

10.1 Director's Evaluation

The purpose of the closed meeting was to evaluate Mr. Abdirashid, our school director, on his performance. Board Members used the Evaluation of School Director document to rate five separate areas on a 10-point scale. After individuals scored Mr. Abdirashid, the scores were collected and averaged. Mr. Abdirashid's average score was 43/50 or 86%.

Mr. Abdirizak motioned to open the closed board meeting at 11:40am. The motion was seconded, and the motion carried.

11.0 Adjournment

Mr. Faysal motioned for the meeting to adjourn, noting the time at 11:42am. The motion was seconded, and the motion carried.