

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, December 10, 2016 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #126, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Community Representative Mr. Abdirizak Hassan, Community Representative Mr. Abdisamad Ibrahim, Treasurer Mr. Faysal Ali, Teacher Representative Ms. Shannon Pepper, and Teacher Representative Ms. Wesam Shaker.

ABSENT: Teacher Representative Mr. Ibrahim Aden

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame

ALSO PRESENT: Ms. Justie Vavra, Ms. Kelli Smith and Accountant Mr. Abdulkadir Salah

1.0 Call to Order

Chair opened the meeting at 10:34 am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting.

3.0 Approve Agenda

Mr. Faysal motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meetings

4.1 Minutes from the Previous Meetings of November 12, 2016

Ms. Shannon motioned for the Board Meeting Minutes of November 12, 2016 to be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of November 12, 2016

No Business Arising from the Minutes of November 12, 2016.

6.0 Audit's Report

Item tabled until Friday December 16, 2016 at 2:30 pm.

7.0 Treasurer's Report

7.1 July 2015-November 2016 YTD Report

Mr. Abdulkadir presented the July- November 2016 YTD Report.

The Board continued the discussion about the deficit in the budget and listed some of the options to consider when making cuts including benefit packages, FTE positions, outside companies, programming, etc. This discussion also included conversations about how enrollment and technology and the needs of the community and many other factors influence the options. The Board is mindful of the need to make these decisions wisely and plans to start making these decisions in March, agreeing to continue brainstorming at future meetings.

Mr. Faysal motioned for the July- November 2016 YTD report to be received. The motion was seconded, and the motion carried.

8.0 Authorizer's Report

Item Tabled

9.0 Director's Report

Mr. Abdirashid and Ms. Kelli reported:

Director's Notes 12-10-16

1. Enrollment 598 (*note this is the same number as last year at this time*)
2. **Parent Academy session 2 was held last Saturday 12/3 with a focus on Helping Children with Reading and Math at Home. We had approx. 40 parents who attended and received writing journals, bookmarks, Dolch word lists and several sheets on practicing math and literacy at home.
3. *Students in Grades 3 & 4 participated in the OLPA, practice MCA assessment last week to get familiar with testing on the Chromebooks and types of questions that will be asked on the MCA in April.
4. Our new Camel Mascot was named by the school in a contest as "Cody the Camel."
5. On Nov. 15th our team met with members of the MN Dept. of Public Safety's Emergency Management division to review our building's safety plans. Several suggestions were given to increase security and best practices that we will be implementing throughout this month. Some suggestions include hallway fish-eye mirrors, having hi-vis vests for staff in emergency backpacks, & a scaffolded plan for announcing lock-down drills. Most of these solutions are very low cost and provide the appearance and actual best practice for school safety.
6. We have a star scholar assembly coming up on Friday, Dec. 16 @ 8:30am.
7. We will be closed for Winter Break from Dec. 21 – Jan 3, 2017. We hope you all have a nice time off.

Mr. Abdirizak motioned for Directors Report to be approved. The motion was seconded, and the motion carried.

10.0 Other Reports, Discussion, and Action Items

10.1 First Policy Readings for the month of December 2016

10.1.1 145 Volunteer Policy

10.1.2 426 Nepotism in Charter Schools

10.1.3 491 Credit Card Usage

Mr. Abdirizak motioned for Policies 145, 426, and 491 to be approved as first readings. The motion was seconded, and the motion carried.

10.2 Final Policy Readings for the month of December 2016

10.2.1 410 Family Medical Leave

10.2.2 413 Harassment and Violence & Harassment and Violence Report Form

10.2.3 418 Drug Free Workplace

10.2.4 419 Tobacco Free School

Mr. Faysal motioned for Policies 410, 413, 418, and 419 to be approved as final readings. The motion was seconded, and the motion carried.

10.3 Board Goals

There will be a board member training on January 11 from 7:00-9:00 PM which the TIES board members will attend.

Academic Goals- The School Director's reported the update on OLPA testing with meets an academic goal.*

Non-Academic Goals- The School Director's reported a successful Parent Academy session held on December 3, 2016 which meets a non-academic goal.**

10.0 Adjournment

Mr. Abdirizak motioned for the meeting to adjourn, noting the time at 11:21am. The motion was seconded, and the motion carried.