

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, December 13, 2014 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Treasurer Mr. Faysal Ali, Community Representative Member Mr. Abdisamad Ibrahim, Teacher Representative Member Ms. Christel Watson and Community Representative Member Mr. Abdulkadir Salah.

ABSENT: Teacher Representative Member Ms. Wesam Shaker and Teacher Representative Member Mr. Ibrahim Aden.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lillquist.

ALSO PRESENT: Ms. Patti Kronk, Mr. Ali Muse, Ms. Kelli Smith and Mr. Mohamed Egeh.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:47am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting, no public questions or comments were posed to the Board.

3.0 Approve Agenda

Ms. Christel motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the previous regular Board Meeting held on November 8, 2014.

Mr. Faysal motioned for the Board Meeting Minutes from November 8, 2014 to be approved with the following changes to 6.1 Authorizer's Report – a. Mr. George did not meet with Novation or VOA, Cindy Murphy is the person who met with them. The motion was seconded to endorse the meeting minutes of November 8, 2014 and the motion carried.

5.0 Treasurer's Report

The Chair welcomed Mr. Mohamed Egeh to present the July-November, 2014 YTD Budget.

Mr. Mohamed reviewed each line item in detail, further noted the benchmark of 42% for projected revenue and expenditure. Total Revenue received was \$2,428,960 while tracking at 34%. Revenue received is 8% lower than projection. The year-to-date

Expenditures are \$2,856,903 while tracking at 40%, which is 2% lower than projection. Mr. Mohamed noted that the Fund Balance is 39%. Budget based on 585 ADM.

Ms. Christel motioned that the Treasurer's Report for July-November, 2014 YTD be approved. The motion was seconded, and the motion carried.

6.0 New Business:

6.1 Authorizer's Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. Mr. George thanked Mr. Abdirashid and Ms. Kelli for meeting with him and providing information needed to complete Concordia's Report.
- b. Mr. George shared the report with Mr. Charlie, and he too, felt comfortable with the exit report.
- c. Met with Pillsbury on December 12, 2014 and answered any questions they had, noting Pillsbury felt positive about the report.
- d. Will be flying in for the January, February and March Board Meetings.

Mr. Faysal motioned that the Authorizer's Report be approved. The motion was seconded, and the motion carried.

6.2 Director's Report

Mr. Abdirashid Reported:

- a. Enrollment 605
- b. End of Tri I on Nov. 26, report cards sent home on Fri. Dec 5.
- c. Had first of five lockdown drills on Nov. 18. Second one scheduled for Dec. 16th.
- d. Held character trait assembly on Nov. 26 to close out Tri I trait of Teamwork and introduce Tri II trait of Caring, led by the Dean of Students, Mike Ogorek.
- e. Update on Technology program usage: Each teacher is scheduled for computer lab time 30-60 minutes per week. Our Instructional Technology coach, Justie Vavra, has been assisting the classes in using the programs to get everyone started during Tri I. User minutes in the RAZkids reading program has increased 6x the amount of minutes from last year and students are using this primarily at home but also in afterschool programs. Study Island also increased its questions answered by almost 1000 questions per week as compared to last school year weeks Jan –March. In addition, the reading eggs program which was virtually unused last year has had over 1200 logins so far this year.
- f. Students in gr. 3 & 4 have been taking the online OLPA practice MCA test for reading and math. While the results are not a predictor of success on the MCA, the OLPA helps to familiarize students with the technology tools and format of the test they will be taking in April.
- g. Our first Star Scholar assembly for Star Scholars from Sept., Oct., & Nov. will take place on Fri. Dec. 19 at 8:30am.

- h. Met with Pillsbury on Mon. Dec 8th --- Application Binders due Mon. Dec. 15th. We will review the application and Concordia report with the Board at the Jan. Board meeting due to the Auditor report today. Their board meets mid-January for final approval and then they will submit their affidavit to MDE by the end of Jan. 2015.
- i. Both the afterschool program and homework tutoring program are up and running. Students in Grade 2-4 can attend additional classes Mon-Thurs for extra practice with reading and math.

Mr. Abdisamad motioned that the Director's Report be approved. The motion was seconded, and the motion carried.

7.0 Other Reports, Discussions and Action Items

7.1 Policy Readings for the Month of December, 2014

7.1.1. 214 Out of State Travel by School Board Members

7.1.2. 410 Family Medical Leave

7.1.3. 412 Expense Reimbursement

MOTION THAT POLICIES 214, 410 AND 412 BE APPROVED AS FINAL READINGS.

7.1.4. 413 Harassment and Violence

7.1.5. 504 Student Dress and Appearance

7.1.6. 506 Discipline

MOTION THAT POLICIES 413, 504 AND 506 BE RECEIVED AS FIRST READINGS.

Ms. Christel motioned that Policy 214, 410 and 412 be approved as final readings. The motion was seconded, and the motion carried.

Mr. Abdisamad motioned that Policy 413, 504 and 506 be approved as first readings. The motion was seconded, and the motion carried.

8.0 Old Business

No old business to discuss.

9.0 Adjournment

The Chair thanked all Board Members and Concordia for participation in Board Meetings. Ms. Christel moved a motion to adjourn the meeting at 11:31am. The motion was seconded, the motion carried.