

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, December 10, 2011 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Abdikarim Mohamed, Secretary Ms. Bethany Forsberg, Treasurer Mr. Abdirashid Warsame, Teacher Representative Member Ms. Christena Ulvin, Community Representative Member Mr. Osman Mohamed, Teacher Representative Member Ms. Marian Aden.

ABSENT: Ms. Wesam Shaker, Mr. Abdisamad Ibrahim and Mr. Ibrahim Aden

EX-OFFICIO MEMBERS PRESENT: Dr. Randal Eckart, Director of Twin Cities International Elementary School. Authorizer Representatives Mr. George Lillquist, Mr. Tom Henderlite and Dr. Fred Bartling.

ALSO PRESENT: Mr. Ali Muse, Mr. Abdirizak Hassan, Mr. Mohamed Egeh and Ms. Patti Kronk.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:38a.m. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Approve Agenda

Mr. Abdirashid motioned for the Agenda to be approved with the following correction of the addition to #7 Action Items – b. Approval of Request for Line of Credit. The motion was seconded and the motion carried.

3.0 Minutes from the previous regular Board Meeting held on November 12, 2011

Ms. Bethany motioned for the Board Meeting Minutes from November 12, 2011 to be approved with the following correction of Ms. Christena Ulvin noted as “Teacher Representative Member” vs. “Community Representative Member.” The motion was seconded to endorse the meeting minutes of November 12, 2011 and the motion carried.

4.0 Treasurer’s Report (10 min).

a. **July, 2011-November, 2011 (Distributed)**

The Chair welcomed Mr. Abdirizak Hassan and Mr. Mohamed Egeh to present the Treasurer’s Report.

Mr. Abdirizak reviewed each line item in detail, further noted the benchmark of 42% for projected revenue and expenditure. Total revenue received was 32% and total expenditure was 36%. The revenue received was 10% less than projected.

Mr. Abdirizak noted that the total revenues and expenditures by program are below the projected budget at 42% and the fund balance is currently at 33%. Mr. Mohamed discussed revenue and expenditures in detail and the possibility of being short for the last period of June, 2012. The Finance Committee did meet regarding cutbacks but have not yet finalized any decisions.

Ms. Christena motioned that the Treasurer's Report be approved. The motion was seconded and the motion carried.

5.0 New Business:

5.1 Authorizer's Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. Concordia University has received the "Charter School Assurance Policies" and the policies have been forwarded to MDE.
- b. Concordia University has provided a standardized statement to be placed on Twin Cities International Elementary School's website. Also requesting his name and email address be noted on the website as the contact person.
- c. Requesting all approved School Board Meeting Minutes from July through the current date be emailed to him.
- d. Financial Audit is due no later than December 31, 2011.
- e. Mr. George and Mr. Tom will be visiting the School Wednesday, December 14, 2011 from 10:00am-noon.
- f. Extended congratulations on financial status.
- g. Mr. Fred felt conferences went extremely well, stating he felt the parents were very informed of their student's progress and extended congratulations to all. Mr. Fred requested sitting in on some of the learning team meetings held on Mondays and Wednesdays.

5.2 Director's Report

Dr. Eckart reported:

- a. Closed Trimester 1, conferences had an excellent turnout.
- b. After School Program has begun and is going very well. Program to resume after a short winter break from December 22, 2011 through January 3, 2012.
- c. Discussed applying for a line of credit to potentially cover the last period of June, 2012.
- d. Discussed there is a "lottery" in place for enrollment of new students, have not had to utilize it as of yet. Further discussed that Twin Cities International Elementary School remains in compliance with this method of enrollment.

The Chair motioned that the Director's Report be received. The motion was seconded, and the motion carried.

6.0 Discussion

6.1 Board Goals

- a. School Board Training will be provided by the MN School Board Association on January 10th and 11th, 2012. Participation will include Mr. Osman Mohamed, Ms. Marian Aden and Ms. Bethany Forsberg. Ms. Bethany Forsberg will provide information.
- b. Profiles are needed for the website from new board members and new ex- officio members.

7.0 Action Items

- a. Ms. Bethany motioned to have 1st Readings 214, 401, 506 and 514 move to 2nd Readings, 2nd Readings 515-(2) and 709-(2) move to Final Readings, and Final Readings 521-(2), 526, 616 and 806 be adopted. Policy 531 will remain in 2nd Readings, and will be reviewed again at the next board meeting held on January 21, 2012. The motion was seconded, motion carried.
- b. Ms. Christena motioned to obtain a line of credit. The motion was seconded, and the motion carried.

8.0 Old Business

No old business at this time.

9.0 Adjournment

There being no further business, Ms. Christena motioned that the meeting adjourn, noting the time at 12.22m. The motion was seconded, the motion carried. The next scheduled meeting will be January 21, 2012 at 10:30am (Saturday).