

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, December 8, 2012 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Mr. Abdikarim Mohamed, Treasurer Mr. Abdirashid Warsame, Secretary Ms. Julia Monke, Teacher Representative Member Mr. Ibrahim Aden, Teacher Representative Member Ms. Marian Aden and Teacher Member Representative Ms. Christel Watson.

ABSENT: Community Representative Member Mr. Abdisamad Ibrahim, Community Representative Member Mr. Osman Mohamed, and Teacher Representative Member Ms. Wesam Shaker.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lillquist.

ALSO PRESENT: Ms. Patti Kronk, Mr. Ali Muse, Mr. Mohamed Egeh, and Mr. Abdirizak Hassan.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:33am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting. The Chair also acknowledged the Open Meeting.

2.0 Approve Agenda

Ms. Christel Watson motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

3.0 Minutes from the previous regular Board Meeting held on November 10, 2012.

Mr. Ibrahim Aden motioned for the Board Meeting Minutes from November 10, 2012 to be approved. The motion was seconded to endorse the meeting minutes of November 10, 2012 and the motion carried.

4.0 Auditor's Report

Chair introduced Mr. Dennis Hoogeveen from Clifton Larson Allen who presented the June 30, 2012 Executive Audit Summary and Management Report. Mr. Dennis stated Clifton Larson Allen issued a "clean" audit report. Mr. Dennis discussed the Financial Highlights:

- Total General Fund revenues were \$6,971,680 as compared to \$6,663,421 of expenditures.
- Total fund balance of the General Fund increased \$308,259 during the period.
- Student enrollment grew from 577 students in 2010-2011 to 591 students in 2011-2012.

Mr. Dennis also stated there were no Internal Control issues and no Federal Program issues. This was a fantastic year ending with a great audit report.

Ms. Julia motioned that the Auditor's Report be approved. The motion was seconded and the motion carried.

5.0 Treasurer's Report (10 min).

a. July, 2011-November, 2012

The Chair welcomed Mr. Mohamed Egeh and Mr. Abdirizak Hassan to present the July-November, 2012 YTD Budget.

Mr. Mohamed reviewed each line item in detail, further noted the benchmark of 42% for projected revenue and expenditure. Total Revenue received was 35% and Expenditure was 45%. The Revenue received was 3% above projection. Mr. Mohamed noted that the Fund Balance is 42% and tracking is at 42%. The year-to-date expenditures are \$2,500,241 while tracking at 39% which is 3% below projected amount. Budget based on 570 ADM, actual ADM is 599.

Ms. Marian motioned that the Treasurer's Report for July-November, 2012 YTD be approved. The motion was seconded, and the motion carried.

6.0 New Business:

6.1 Authorizer's Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. Mr. Tom Henderlite will now be the Ex-Officio for MIMS only (he will serve as backup in Mr. George's absence). Mr. Tom Henderlite will be filling in for the February, Board Meeting in Mr. George's absence.
- b. The supplemental affidavit for expansion has been approved by Concordia University and forwarded to MDE for approval MDE has until mid-January, 2013 to respond.
- c. There will be an informal get together on January 15, 2012 from 5:00pm-8:00pm at Concordia University. This will include all 9 school boards Concordia University authorizes. The discussion will be based on what type of services do these boards expect/want from Concordia University.
- d. Mr. George and 9 University of Minnesota Student Teachers will be at TIES December 11, 2012 at 8:45am for a tour of the school and classrooms.

6.2 Director's Report

Dr. Randall Reported:

- a. Rental property is still being looked at for the expansion site with the assistance of Wellington Management. A number of sites have been eliminated; currently there is one (1) possible site in Burnsville. The Architects are concerned that this is now becoming too late in the year for build out needs. We are unable to move

forward until MDE responds. The best bet would be to find an existing school, but this is extremely difficult.

- b. Conferences went extremely well, TIES distributed printed Reading and Math brochures to parents.

7.0 Discussion/Action Items

a. Nominate Board Positions

The Chair motioned to nominate Mr. Ibrahim Aden, Ms. Marian Aden and Ms. Christel Watson for the Policy Committee. The motion was seconded, and the motion carried.

b. Board Training

Phase I Training will be held January 15, 2012 at the Downtown Hilton at 6:00pm. Phase II Training will be held January 16, 2012 at the Downtown Hilton at 8:15am.

Dr. Randal to register newly appointed Board Members. Ms. Julia to send an email to all Board Members who were not present December 8, 2012.

8.0 Old Business

No Old Business at this time.

9.0 Adjournment

The Chair thanked all Board Members, Accountants and Concordia for participation in Board Meetings.

Ms. Marian moved a motion to adjourn the meeting at 11:55am. The motion was seconded, the motion carried.