

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, November 12, 2011 at 10:30am, at  
the International Education Center, 277 12<sup>th</sup> Ave. N, Room #120, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Mr. Abdikarim Mohamed, Secretary Ms. Bethany Forsberg, Treasurer Mr. Abdirashid Warsame, Community Representative Member Mr. Abdisamad Ibrahim, Teacher Member Ms. Christena Ulvin, Community Representative Member Mr. Osman Mohamed, Teacher Member Mr. Ibrahim Aden, Teacher Member Ms. Marian Aden and Teacher Member Ms. Wesam Shaker.

**ABSENT:** No Absences

**EX-OFFICIO MEMBERS PRESENT:** Dr. Randal Eckart, Director of Twin Cities International Elementary School. Authorizer Representatives Mr. George Lillquist, Mr. Tom Henderlite and Mr. Fred Bartling.

**ALSO PRESENT:** Mr. Ali Muse, Mr. Abdullah Mohammed and Ms. Patti Kronk.

### **1.0 Welcome and Member Contact Detail Confirmation**

Chair opened the meeting at 10:34a.m. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

### **2.0 Approve Agenda**

Ms. Bethany motioned for the Agenda to be approved. The motion was seconded, and the motion carried. No corrections were noted.

### **3.0 Minutes from the previous regular Board Meeting held on October 8, 2011**

Ms. Christena motioned for the Board Meeting Minutes from October 8, 2011 to be approved. The motion was seconded to endorse the meeting minutes of October, 2011 and the motion carried. No corrections were noted.

### **4.0 Treasurer's Report (10 min).**

a. **July, 2011-October, 2011** (Distributed)

The Chair welcomed Mr. Abdirizak Hassan to present the Treasurer's Report.

Mr. Abdirizak reviewed each line item in detail, further noted the benchmark of 33% for projected revenue and expenditure. Total Revenue received was 23% and Expenditure was 26%. The Revenue received was 10% less than projected.

Mr. Abdirizak noted that the total Revenues & Expenditures by Program are below the projected budget at 26%.

Mr. Abdirizak discussed the possibility of being short for the last two periods of June 15, 2011 and June 30, 2011. Cutbacks were discussed, but not yet finalized. Mr. Abdikarim requested that the Finance Committee meet as soon as possible (Mr. Abdikarim Mohamed, Mr. Abdirashid Warsame, Mr. Abdirizak Hassan and Mr. Randal Eckart), to discuss budget information prior to next Board Meeting for review. Mr. Randal will schedule these meetings with the Business Office Management.

## **5.0 New Business:**

### **5.1 Authorizer's Report**

Mr. George, Concordia University Authorizer Representative Reported:

- a. Twin Cities International Elementary School conducts very professional Board Meetings, stating this was a sign of a healthy organization. Congratulations given.
- b. Concordia University always recommends that the Fund Balance equals the state holdback which is currently 40%. Suspects it will take at least five years for the holdbacks to be cleared up.
- c. Twin Cities International Elementary School has gone the extra mile to provide training to the community.
- d. Congratulations again on AYP.
- e. Mr. Tom reported that a standardized notice for Twin Cities International Elementary School/Minnesota International Middle School was being created for both schools to post onto websites. Once this is finalized, the information will be forwarded to both schools.

### **5.2 Director's Report**

Dr. Eckart reported:

- a. Discussed MDE requirements of "Charter School Assurance Template" and "Addendum to FY12 Lease Aid Application".
- b. The After School Program begins November 15, 2011 and continues through December 20, 2011. Program to resume after a short winter break from January 24, 2012 through April 26, 2012. Transportation and snacks provided to the 80 students attending.
- c. Discussed there is a "lottery" in place for enrollment of new students, have not had to utilize as of yet, further discussing Twin Cities International Elementary School remains in compliance with this.

The Chair motioned that the Director's Report be received. The motion was seconded, and the motion carried.

## **6.0 Discussion**

### **6.1 Board Goals**

- a. School Board Training will be provided in January, 2012. Only new Board Members to attend. Ms. Bethany to forward information.

## **6.2 Charter School Assurance Template**

- b. All required information and policies to be submitted to MDE no later than December 2, 2011.

## **6.3 Addendum to FY12 Lease Aid Application**

- c. All required information and policies to be submitted to MDE no later than December 2, 2011.

Ms. Bethany asked Ms. Marian to provide her with Bio-information in order to update the Board Members information on the website. Mr. George, Mr. Tom and Mr. Fred will also submit their information at the December 10<sup>th</sup>, 2011 Board Meeting.

## **7.0 Action Items**

### **7.1 New Policies:**

- a. 301-Religious Accommodation – Presented. 302-Facility Neutrality & Equal Access (for Boy Scouts of America, Title 36 Groups and Other Outside Youth and Community Groups) – Presented. 303-Facility Neutrality and Equal ACCESS FOR Student Non-Curricular Groups – Presented

Ms. Bethany motioned to pass Policy #301, #302 and #303 as Final Readings. The motion was seconded and the motion carried.

### **7.2 EA Resignation/New Hire:**

- b. 2<sup>nd</sup> Grade Educational Assistant resigned effective in October. New Educational Assistant hired.

### **7.3 Review and Update Policies:**

- c. Mr. Osman motioned to have 1<sup>st</sup> Readings 515-(2), 531, and 709-(2) move to 2<sup>nd</sup> Readings, 2<sup>nd</sup> Readings 521-(2), 526, 806 and 616 move to Final Readings, and Final Readings 402, 522 be adopted. The motion was seconded, motion carried.

## **8.0 Old Business**

No old business at this time.

## **9.0 Adjournment**

There being no further business, the Chair motioned that the meeting adjourn, noting the time at 11:57am. The motion carried. The next scheduled meeting will be December 10, 2011 at 10:30am (Saturday).