

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, November 8, 2014 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Treasurer Mr. Faysal Ali, Teacher Representative Member Ms. Wesam Shaker, Community Representative Member Mr. Abdisamad Ibrahim, Teacher Representative Member Mr. Ibrahim Aden and Community Representative Member Mr. Abdulkadir Salah.

ABSENT: Teacher Representative Member Ms. Christel Watson.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame, Director of Twin Cities International Elementary School and Authorizer Representative Mr. George Lillquist.

ALSO PRESENT: Ms. Patti Kronk, Mr. Ali Muse and Ms. Kelli Smith.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:32am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting, no public questions or comments were posed to the Board.

3.0 Approve Agenda

Mr. Ibrahim motioned for the Agenda to be approved with the following change; #6. Treasurer's Report tabled until the next Board Meeting, December 13, 2014. The motion was seconded, and the motion carried.

4.0 Minutes from the previous regular Board Meeting held on October 11, 2014.

Mr. Faysal motioned for the Board Meeting Minutes from October 11, 2014 to be approved. The motion was seconded to endorse the meeting minutes of October 11, 2014 and the motion carried.

5.0 Treasurer's Report

Tabled until December 13, 2014.

6.0 New Business:

6.1 Authorizer's Report

Mr. George, Concordia University Authorizer Representative Reported:

- a. Mr. George stated, Mr. Tom and Mr. Lon met with Cindy Murphy to discuss the transfer to new authorizer. Cindy also met with Novation and VOA, took information from both and incorporated a template in which to utilize for all 8 schools Concordia University St. Paul Authorizes.
- b. Discussed presenting the Attachment 2 draft report to Concordia University St. Paul Counsel on Tuesday, November 11, 2014.
- c. Will meet with Kelli Smith Monday, November 10, 2014 to work on Governance, and provide a written summary.
- d. Distributed the Attachment 2 template and discussed the following in detail;
Governance
 1. The Board membership is appropriate and active
 2. The Board is free from conflicts of interest
 3. The Board prepares for sustainability
 4. The Board reviews student performance
 5. The Board provides financial oversight of the school
 6. The Board oversees the mission, vision and goals of the school
 7. The Board encourages the involvement of parents and the community
 8. Board meetings comply with requirements in the Minnesota Open Meeting Law Chapter 13D
 9. The Board conducts quality meetings
 10. The Board effectively oversees the school leader
 11. The Board oversees the quality of school communications
 12. The Board adheres to the requirement of a free and public education
 13. The Board responds to complaints appropriately and effectively
 14. The Board informs others if it has plans for significant program, building or location changes
- e. Goal date of Attachment 2 Report completed by Thanksgiving.

Mr. Ibrahim motioned that the Authorizer's Report be approved. The motion was seconded, and the motion carried.

6.2 Director's Report

Mr. Abdirashid Reported:

- a. Enrollment: 607
- b. Our Letter of Intent to Pillsbury was submitted to their Advisory Council on Oct. 27, 2014 for their meeting on Nov.3, 2014. WE have not received a response from them as of Friday, 11/7.2014.
- c. Made AMAO in all categories. This pertains to schools with federal Title III dollars in the area of English Language proficiency.
- d. Our Celebration School application was submitted on Oct. 27, 2014. We expect those results to be soon.
- e. Teacher Evaluation plan is completed and is in alignment with MN Statute Academic Goals, Value-Added Goals, Student Group Specific Goals, and Content Goals depending on what Group/Category your job relates to. Teachers

will be identified in one of 3 stages, with stage three becoming the stage to begin the three- year review cycle and stage 1 being for new teachers to the profession. Teachers will receive peer coaching annually and will complete PDPs annually. We will be explaining the full process to all staff on Monday, Nov. 10, 2014 if you would like more information on the specific details of the plan.

- f. Parent Academy: Our first session of Parent Academy, “Learning and the Internet”, held on Sat. Oct. 25, 2014, was well received by the 30 parents who attended. Parents were very interested in the 3 websites they learned about (Razkids.com, henryanker.com, and mathisfun.com) and asked many questions. Parents enjoyed learning ways to help their child(ren) to be successful in school by practicing math and reading skills at home via the websites and were also excited that they could learn along with their child(ren) using these websites. The main “complaint” was that they wished they had more time; wishing that our session of 2 hours was longer and also that Parent Academy meet once a month. A success indeed.
- g. Conferences: Held on Tues. 10/14 -- 87.5% Attendance.
- h. Climb Theater Anti-Bullying plays on Tues. 10/28.
- i. Jump Start Screens completed vision, hearing, and oral health and BMI screenings on all students the week of Oct. 27.
- j. Completed our Bus Evacuation Drill on Mon. 10/20 with rear-door exit.
- k. After School program begins on Tues. 11/11 and will run Tuesdays and Thursdays from 3-5pm for 2 hours per afternoon through early April. The program serves students needing extra practice in reading and math in grades 2-4.
- l. Tri I is coming to end at the end of Nov. Grades and Report Cards will be sent home at the end of the first week of Dec. We are redesigning the report card to reflect our standards based grading plan and RtI/MTSS (Response to Intervention/Multi-tiered System of Supports) plan using PowerSchool.

Mr. Abdisamad motioned that the Director’s Report be approved. The motion was seconded, and the motion carried.

7.0 Other Reports, Discussions and Action Items

7.1 Policy Readings for the Month of November, 2014

7.1.1. 100A Return to Work

7.1.2. 419 Tobacco Free Environment

7.1.3. 709 Student Transportation Safety

MOTION THAT POLICIES 100A, 419 AND 709 BE APPROVED AS FINAL READINGS.

7.1.4. 214 Out of State Travel by School Board Members

7.1.5. 410 Family Medical Leave

7.1.6. 412 Expense Reimbursement

MOTION THAT POLICIES 214, 410 AND 412 BE RECEIVED AS FIRST READINGS.

Mr. Faysal motioned that Policy 100A, 419 and 709 be approved as final readings. The motion was seconded, and the motion carried.

Mr. Ibrahim motioned that Policy 214, 410 and 412 be approved as first readings. The motion was seconded, and the motion carried.

8.0 Old Business

Review Board By-Laws within Board Handbook.

9.0 Adjournment

The Chair thanked all Board Members and Concordia for participation in Board Meetings. Mr. Ibrahim moved a motion to adjourn the meeting at 11:47am. The motion was seconded, the motion carried.