

**Twin Cities International Elementary School
School Board Meeting**

Minutes of the School Board Meeting held on Saturday, September 12, 2015 at 10:30am, at the International Education Center, 277 12th Ave. N, Room #237, Minneapolis, MN, 55401

MEMBERS PRESENT: Chair Ms. Marian Aden, Treasurer Mr. Faysal Ali, Community Representative Member Mr. Abdisamad Ibrahim, Teacher Representative Member Ms. Wesam Shaker and Community Representative Mr. Abdirizak Hassan.

ABSENT: Teacher Representative Member Ibrahim Aden, Authorizer Representative Ms. Lexi Pahl, Authorizer Representative Ms. Emily Edstrom, Authorizer Representative Mr. Antonio Cardona and Authorizer Representative Mr. Larry McKenzi.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Mr. Abdirashid Warsame, Director of Twin Cities International Elementary School.

ALSO PRESENT: Ms. Patti Kronk and Mr. Ali Muse.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:33am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Open Agenda

Chair acknowledged the Open Meeting, no public questions or comments were posed to the Board.

3.0 Approve Agenda

Mr. Faysal motioned for the Agenda to be approved. The motion was seconded, and the motion carried.

4.0 Minutes from the Previous Meetings

4.1 Minutes of June 6, 2015

Mr. Abdirizak motioned for the Board Meeting Minutes of June 6, 2015 be approved. The motion was seconded, and the motion carried.

4.2 Minutes of August 19, 2015

Mr. Abdirizak motioned for the Board Meeting Minutes of August 19, 2015 be approved. The motion was seconded, and the motion carried.

5.0 Business Arising from the Minutes of June 6, 2015 and August 19, 2016.

The Chair acknowledged there was no business arising from the meeting of June 6, 2015 and August 19, 2015.

6.0 Treasurer's Report

6.1 July, 2015-August, 2015

The Chair welcomed Mr. Abdulkadir to present the Treasurer's Report. Mr. Abdulkadir reviewed each line item in detail, further noted the benchmark of 17% for projected revenue and expenditure. Total Revenue received was \$7,189,619 while tracking at 16%. Revenue received is 1% below projection. The year-to-date Expenditures are \$7,427,951 while tracking at 16%, which is 1% below projected amount. Mr. Abdulkadir noted that the Fund Balance is 34%. Budget based on 590 ADM (Actual ADM 599).

Mr. Faysal motioned that the Treasurers Report July, 2015-August, 2015 be approved. The motion was seconded, and the motion carried.

7.0 Authorizer's Report

Authorizer's not in attendance.

8.0 Director's Report

Mr. Adirashid Reported:

- a. We are fully on board with Pillsbury United Communities and looking forward to a strong partnership with them and the consortium of schools they work with.
- b. Current enrollment is at approx. 600 but we are still a week away from the 15 day drop which is on Mon. 9/21. It doesn't appear that we will have many drops on that day.
- c. We are going to try and keep class size in Kindergarten lower this year (22). We will add to classes if we are trying to accommodate whole families and/or new-to-country families throughout the school year.
- d. On Friday, Aug. 14th, 2015 we held our first ever Kindergarten Orientation for both students and parents. Parents attended 5 sessions on various aspects of school life such as the health office and immunization information was presented by Hinda who works for the MN Dept. of Health, A video documenting a "Day in the Life of a Kindergartener", Main Office protocol, transportation and attendance, Behavior, and a social time to talk more about curriculum. Students went to 5 different stations to participate in different activities including story time, outside game time, fine and gross motor skills in the classroom, and coloring/drawing or writing time. Students received a pencil box complete with school supplies they will need at home for Kindergarten homework this year as well as booklet of activities to get them practicing letters, numbers and sight words. We approximately 50 of the 110 students and parents attend. Students and parents ended the morning with a bus ride around the neighborhood while Mr. Mohammed talked about bus safety.
- e. We had an amazing two weeks of workshops with 4 days of math Envisions training, a half-day of Strategies for Writers training and 2 days of Dr. Fred Johnson who talked about the Proactive & Restorative Discipline for Reactive Students, Using PBIS in the Classroom and Establishing Classroom & School-Wide Management Plans. We had OSHA Training, Orientation where we reviewed the handbooks and school policies and procedures and scheduling packet as well as Emergency Procedures, and reading program training. We also held a Fall Data Retreat reviewing school and grade level data from last year and looking at current class incoming data as well as individual student needs.

- f. We held our annual Open House on Thursday, Aug. 27th from 8-3pm and were well attended in every class!
- g. Our new Kindergarten playground in the front of the school is being installed and should be ready by the end of this month!
- h. The Annual Report is now not due until Nov. 30, each school year with PUC. We will present our annual report at the Nov. Board Meeting.
- i. TIES saw an increase in reading scores on the MCA of 4.8% last school year but a 5.6% decrease in MCA math scores. We are confident that our new math curriculum, in-depth training of the program, our instructional work throughout the school year and continuous progress monitoring will yield increased math scores measured by this spring's MCA math test. We have continued to make adjustments to our reading program to continue our growth in reading and are planning to evaluate and possibly adopt new reading curriculum this spring for next school year.
- j. As a result of our test scores this year our MMR and FR percentage numbers were down resulting in TIES being in the "no label" category this year.
- k. In addition to MCA data, TIES is working on MAP baseline data from last spring for returning students and assessing new students to the building. All students are taking DOLCH high-frequency word tests as well as DIBELS Oral Reading Fluency assessments for baseline data used on the Read Well by 3rd Grade Report in the Spring.
- l. We are working on the summary for the WBWF report and will share with the Board at the Oct. Board meeting.
- m. Title applications have been submitted and are waiting for State approval. Lease Aid was submitted and granted for this school year.

Mr. Abdisamad motioned that the Director's Report be approved. The motion seconded, and the motion carried.

9.0 2015-2017 Policy Review Calendar

Mr. Abdirizak motioned that the 2015-2017 Policy Review Calendar be approved. The motion seconded, and the motion carried.

10.0 Adjournment

There being no further business, Mr. Faysal motioned that the meeting adjourn, noting the time at 11:41am. The motion carried. The next scheduled meeting will be Saturday, October 10, 2015 at 10:30am.