

**Twin Cities International Elementary School  
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, February 11, 2012 at 10:30am, at the International Education Center, 277 12<sup>th</sup> Ave. N, Room #120, Minneapolis, MN, 55401**

**MEMBERS PRESENT:** Chair Mr. Abdikarim Mohamed, Secretary Ms. Bethany Forsberg, Treasurer Mr. Abdirashid Warsame, Teacher Representative Member Ms. Marian Aden, Community Representative Member Mr. Osman Mohamed and Teacher Representative Member Mr. Ibrahim Aden.

**ABSENT:** Teacher Representative Member Ms. Christena Ulvin, Teacher Representative Member Ms. Wesam Shaker, Community Representative Member Mr. Abdisamad Ibrahim and Authorizer Representative Mr. George Lillquist.

**EX-OFFICIO MEMBERS PRESENT:** Dr. Randal Eckart, Director of Twin Cities International Elementary School. Authorizer Representative Mr. Tom Henderlite.

**ALSO PRESENT:** Mr. Abdirizak Hassan, Ms. Patti Kronk and Mr. Ali Muse.

### **1.0 Welcome and Member Contact Detail Confirmation**

Chair opened the meeting at 10:35a.m. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

### **2.0 Approve Agenda**

Ms. Bethany motioned for the Agenda to be approved with the following corrections; add b. Revised Budget to #4 - Treasurer's Report, as well as re-writing b. Explore filing an application to Concordia University, St. Paul for expansion of Twin Cities International Elementary School to a second site south of this campus to #6 - Discussion. The motion was seconded, and the motion carried.

### **3.0 Minutes from the previous regular Board Meeting held on January 21, 2012.**

Mr. Abdirashid motioned for the Board Meeting Minutes from January 21, 2012 to be approved. The motion was seconded to endorse the meeting minutes of January 21, 2012 and the motion carried.

### **4.0 Treasurer's Report (10 min).**

#### **a. July, 2011-January, 2012 (Distributed)**

The Chair welcomed Mr. Abdirizak Hassan to present the Treasurer's Report.

Mr. Abdirizak reviewed each line item in detail, further noted the benchmark of 58% for projected revenue and expenditure. Total Revenue received was 43% and Expenditure was 53%. Mr. Abdirizak noted that the total Revenues & Expenditures by Program are below the targeted budget of 58% with a projected fund balance of \$2, 222, 592, tracking

at 33%. He stated that the year-to-date revenue is \$2,819,029 while tracking at 43%. This is 15% less than the projected budget. The year-to-date expenditures are \$3,538,672 while tracking at 53% which is 5% below projected amount.

Mr. Abdirizak presented a revised budget due to the state holdback increasing to 40% for 2011-2012 school year. He stated that the revised total revenue from all sources is \$6,573,122 while tracking at 100%. The revised total expenditures for the general fund is \$6,404,678 while also tracking at 100%. The current fund balance for all funds is \$118,371, tracking at 2%. The ending cumulative fund balance is \$2,540,875, tracking at 39%. The changes in the revised budget come from students in the special education program attending different schools, as well as monetary cuts in homework help centers, technology programs and trainings. The only increase in funds was due to the hiring of a nurse to help assist the needs of student with special needs. The revised budget is based on 570 ADM; actual ADM is 605, changes to be reflected within the next Treasurer's Report.

Mr. Abdirashid motioned that the Treasurer's Report be approved, and that the Revised Budget be accepted. The motion was seconded, and the motion carried.

## **5.0 New Business:**

### **5.1 Authorizer's Report**

Mr. Tom, Concordia University Authorizer Representative Reported:

- a. Requested that all Members wear name tags, as to learn everyone's name.
- b. Requested reviewing of Twin Cities International Elementary Schools goals again during the March Board Meeting.
- c. Mr. Tom discussed student and parent surveys. Mr. Tom to bring samples of surveys to the March Board Meeting.
- d. Inquired about Twin Cities International Elementary School and Cost Reduction Programs. Mr. Tom to research any available programs.

### **5.2 Director's Report**

Dr. Eckart reported:

- a. MCA Math Round 1 Testing has taken place. 34% of 3<sup>rd</sup> Graders already passed with proficiency, and 46% of the 4<sup>th</sup> Graders already passed with proficiency. Students will have two more opportunities to take the tests to demonstrate their knowledge and skills at a proficient level. Teachers will review the test results and modify their instruction to help their students meet the benchmark.
- b. Dr. Randal stated Twin Cities International Elementary School was happy with the results.
- c. MCA test scores may end up higher than expected by year's end, as students will have 2 remaining chances to take the test which is different from the test only being taken once in years prior.
- d. MDE will notify School Districts of the Accountability System that will be utilized in lieu of the AYP System on Wednesday, February 15, 2012.

The Chair motioned that the Director's Report be received. The motion was seconded, and the motion carried.

## **6.0 Discussion**

### **6.1 Board Goals**

- a. Ms. Bethany stated most Board Member profiles have been updated and profiles have been added to the website. Mr. Abdirizak Hassan to provide profile to Ms. Bethany. In addition, the policies section has also been updated to reflect current adopted policies and those in 1<sup>st</sup> and 2<sup>nd</sup> readings.

### **6.2 Expansion of Twin Cities International Elementary School**

- b. Dr. Randal discussed the exploration of filing an application to Concordia University, St. Paul for expansion of Twin Cities International Elementary School. Stating the community has been asking to extend the busing route, which is currently not possible. Therefore, an additional site to expand where the demand is would greatly serve the community. Dr. Randal expressed this would be the best time to expand since 200-300 students are available for enrollment and MDE is currently taking applications. Twin Cities International Elementary School wants to maintain its current level of excellent academic and financial statuses, and feels this can be accomplished at an additional site. Finances and timelines would have to begin now for the expansion site to open in September, 2012. Mr. Lonn Maly to review options upon Board approval.

## **7.0 Action Items**

- a. The board discussed moving forward with filing an application to Concordia University, St. Paul for expansion of Twin Cities International Elementary School to a second site south of this campus.

The Chair motioned to recess for 5 minutes at 12:15pm. 12:22pm the meeting re-opened.

Ms. Marian Aden motioned to move forward with filing an application to Concordia University, St. Paul for expansion of Twin Cities International Elementary School to a second site south of the campus. The motion was seconded and the motion carried.

- b. Ms. Bethany motioned to have 1<sup>st</sup> Readings 208, 601 and 603 move to 2<sup>nd</sup> Readings, no 2<sup>nd</sup> Readings, and Final Readings 214, 401, 506, 514, and 531 be adopted. The motion was seconded and the motion carried.

## **8.0 Old Business**

No old business at this time.

## **9.0 Adjournment**

There being no further business, Ms. Bethany motioned that the meeting adjourn; noting the time at 12.29pm, the motion was seconded. The motion carried. The next scheduled meeting will be March 10, 2012 at 10:30am (Saturday).