

**Twin Cities International Elementary School
School Board Meeting**

**Minutes of the School Board Meeting held on Saturday, February 9, 2013 at 10:30am, at
the International Education Center, 277 12th Ave. N, Room #120, Minneapolis, MN, 55401**

MEMBERS PRESENT: Chair Mr. Abdikarim Mohamed, Treasurer Mr. Abdirashid Warsame, Secretary Ms. Julia Monke, Teacher Representative Member Ms. Marian Aden, Community Representative Member Mr. Abdisamad Ibrahim and Teacher Member Representative Ms. Christel Watson.

ABSENT: Teacher Representative Ms. Wesam Shaker, Community Representative Member Mr. Osman Mohamed, Teacher Representative Mr. Ibrahim Aden and Authorizer Representative Mr. George Lillquist.

EX-OFFICIO MEMBERS PRESENT: Ex-Officio Member Dr. Randal Eckart, Director of Twin Cities International Elementary School and Authorizer Representative Mr. Tom Henderlite.

ALSO PRESENT: Ms. Patti Kronk, Mr. Ali Muse and Mr. Mohamed Egeh.

1.0 Welcome and Member Contact Detail Confirmation

Chair opened the meeting at 10:34am. The Chair acknowledged a quorum was present, and thanked them for attending the meeting.

2.0 Approve Agenda

Mr. Abdirashid motioned for the Agenda to be approved with the following corrections:

1. #4 – Treasurer’s Report to include; A. July-January YTD Report.
2. #6 – Discussion to include; A. Board Training, B. Vote on re-submission of Supplemental Affidavit for Expansion from Concordia University to MDE.
3. #7 – Action Items to include; A. Board Training, B. Vote on re-submission of Supplemental Affidavit for Expansion from Concordia University to MDE.

The motion was seconded, and the motion carried.

3.0 Minutes from the previous regular Board Meeting held on January 12, 2013.

Ms. Julia motioned for the Board Meeting Minutes from January 12, 2013 to be approved. The motion was seconded, and the motion carried.

4.0 Treasurer’s Report (10 min).

a. July, 2011-January, 2013

The Chair welcomed Mr. Mohamed Egeh to present the July-January, 2013 YTD Budget.

Mr. Mohamed reviewed each line item in detail, further noted the benchmark of 58% for projected revenue and expenditure. Total Revenue received \$3,876,234 while tracking at

57%, Revenue received is 1% below projection. The year-to-date Expenditures are \$3,659,905 while tracking at 55% which is 3% below projected amount. Budget based on 585 ADM, actual ADM is 613.

Ms. Christel motioned that the Treasurer's Report for July-January, 2013 YTD be approved. The motion was seconded, and the motion carried.

5.0 New Business:

5.1 Authorizer's Report

Mr. Tom Henderlite, Concordia University Authorizer Representative Reported (filling in for Mr. George Lillquist):

- a. Responses to the Supplemental Affidavit for Expansion have been re-submitted to MDE, stating MDE has 30 days to reply.
- b. Records of Annual Board Training are due February 28, 2013. Board Secretary to submit to Mr. Charlie Opp. Records must include; date of attendance, Board Member Name, and Certificates of completion.
- c. Discussed the entrance doors glass and suggested TIES speak to the owner to discuss options regarding safety. Further suggesting TIES call the Minneapolis Police Department to discuss with them what their procedures are when called for a school emergency. To ensure TIES continues with School Drills.
- d. Concordia University has received the Annual Authorizers Fee, and thanked the Board.
- e. Inquired about how attending Board Members felt regarding the Concordia University Workshop held on February 7, 2013. Mr. Henderlite felt it could be beneficial for other schools Concordia University Authorizes to meet with TIES regarding the successful achievements TIES has maintained. Also suggesting there could be a bigger discount if all the schools purchased various equipment, etc. as a team. As well as the possible benefit of employment networking.

5.2 Director's Report

Dr. Randal Reported:

- a. Administration met with Wellington to discuss more options and ideas regarding the expansion. Dr. Randal felt the meeting was positive and felt confident that some of the various timetables could still be met. The Burnsville location is still being pursued.
- b. Discussed the concept of forming a Re-Licensure Committee. A total of 7 members will be needed; five (5) licensed by Board of Teaching, one (1) with an Administrator License, and one (1) District Resident. Annual elections would be held in the same manner as the Annual Board Elections. Dr. Randal stated it would be much better to be independent with this, versus relying on others to meet this need. Information regarding the Re-Licensure Committee will be sent one (1) week prior to the March Board Meeting.
- c. Dr. Randal shared a letter received from MDE congratulating TIES for being a "Celebration School".
- d. The new PA system installation is complete and working well.

6.0 Discussion/Action Items

a. Board Training

Board training was provided February 2, 2013 by Kennedy & Graven and held on-ground; the training is extremely cost effective at \$50.00/person, as well as convenient. Additional Board Training will be made available.

b. Vote on Re-submission of Supplemental Affidavit for Expansion application from Concordia University to MDE.

Mr. Abdirashid motioned the Board Training and Vote on Re-submission of Supplemental Affidavit for Expansion application from Concordia University to MDE to be accepted. The motion was seconded, and the motion carried.

7.0 Old Business

No Old Business at this time.

8.0 Adjournment

The Chair thanked all Board Members, Accountant and Concordia for participation in Board Meetings.

Ms. Marian moved a motion to adjourn the meeting at 11:36am. The motion was seconded, the motion carried.